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**D-Frankfurt-on-Main: ECB - Support and consultancy services for ECB procurement process  
2011/S 164-269811**

**Contract notice**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

European Central Bank, attention: Mr Josef Pinhas, Kaiserstraße 29, 60311Frankfurt-on-Main, GERMANY. Tel. +49 691344-0. Fax +49 691344-7110. E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

**Internet address(es):**

General address of the contracting authority: <http://www.ecb.europa.eu>

**Further information can be obtained at:**

As in abovementioned contact point(s).

Candidates wishing to participate must:

1) download the relevant tender documents from the following Internet address: [http://www.ecb.europa.eu/ecb/jobsproc/archive/html/tenderdoc\\_cpосupport.en.html](http://www.ecb.europa.eu/ecb/jobsproc/archive/html/tenderdoc_cpосupport.en.html)

2) send an e-mail to the ECB at [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) indicating a contact person and e-mail address.

During the period lasting from publication of this notice until the deadline for the submission of tenders, the ECB will inform tenderers through the contact person about any relevant aspect of this tender. The deadline for submission of tenders is indicated in Section IV.3.4 below;

3) respond to the ECB within the deadline indicated in IV.3.4.

Tenderers are invited to contact the ECB for any question they may have on this tender by sending an e-mail to [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

Where the responses to the questions are of general interest to all candidates, the ECB will send the responses by email to candidates who have registered with the ECB as per bullet point 2 above. In addition, the ECB will post the responses in the aforementioned website.

**Tenders or requests to participate must be sent to:**

As in abovementioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Support and consultancy services for ECB procurement process.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Services.

Service category: No 27.

Main place of performance: ECB, Frankfurt-on-Main and all EU countries who have adopted, or may adopt in the future, the euro as a currency.

NUTS code: DE712.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with several operators.  
Duration of the framework agreement: 4 years.

**II.1.5) Short description of the contract or purchase(s):**

The tender is divided into 2 lots:

a) lot 1: support services for the conducting of specific supplier selection procedures (procurement procedures): expert support may be required for, but is not necessarily limited to, any of the steps of ECB procurement procedures (both public and non-public tender procedures): market analysis, tender strategy and risks, definition of scope and technical specifications, evaluation of bids, interviews and negotiations, and contract implementation;

b) lot 2: consultancy services in the area of strategic procurement (e.g. category management): the ECB may decide to move towards a structured approach to category management as a means to improve the overall value for money achieved through procurement at the ECB. In such a context, framework contractors may be required to develop, and support in its implementation, strategies and detailed plans for the introduction of such a category management approach at the ECB (service type b1). Alternative approaches to category management may be, as well, considered by the ECB at the time of launching a mini-competition for this type of services, if they would be identified by the ECB or the framework contractors as a more appropriate manner of resolving the above-indicated objective of improving value for money for ECB procurement. In addition, the ECB may, as well, request framework contractors for proposals in order to implement specific category management (or alternative) strategies in one or more of the procurement categories indicated in the tender documentation with a view to increasing the value for money achieved in specific procurement categories (service type b2).

**II.1.6) Common procurement vocabulary (CPV):**

79418000, 79411100.

**II.1.7) Contract covered by the Government Procurement Agreement (GPA):**

Yes.

**II.1.8) Division into lots:**

Yes.  
Tenders should be submitted for: 1 or more lots.

**II.2) Quantity or scope of the contract**

**II.2.2) Options:**

No.

**II.3) Duration of the contract or time limit for completion:**

Duration in months: 48 (from the award of the contract).

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

No deposit is required, but in accordance with the terms and conditions of the contract, the successful tenderer (or in the case of a successful consortium bid, each member of the consortium) may be required to provide a guarantee, e.g. a parent-company guarantee.

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Method of payment will be in accordance with the terms and conditions of the contract.

**III.1.3) Legal form to be taken by the grouping of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping of companies is allowed under the conditions laid down in the invitation to tender.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:

Please see the details in the tender documentation mentioned in Section I.1.

Minimum level(s) of standards possibly required:

Please see the details in the tender documentation mentioned in Section I.1.

III.2.3) **Business and technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

Please see the details in the tender documentation mentioned in Section I.1.

Minimum level(s) of standards possibly required:

Please see the details in the tender documentation mentioned in Section I.1.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to service contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Open.

Candidates have already been selected: no.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 3 for each of the lots, where available and, maximum number: 5.

Objective criteria for choosing the limited number of candidates:

Please see the details in the application form mentioned in Section I.1.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated: no.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

17150/A/ACP/2011.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Payable documents: no.

IV.3.4) **Time limit for receipt of completed tenders:**

7.10.2011. Time (in case of hand delivery): 17:00, CEST.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time-frame during which the tenderer must maintain the tender:**

Duration in months: 9 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Persons authorised to be present at the opening of tenders: no.

Members of staff of the ECB only.

**Section VI: Complementary information**

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.3) **Additional information:**

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures:**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team, Kaiserstraße 29, 60311 Frankfurt-on-Main, GERMANY. Tel. +49 691344-0 (switchboard). Fax +49 691344-6558. E-mail: [legaladviceteam@ecb.europa.eu](mailto:legaladviceteam@ecb.europa.eu) Internet: <http://www.ecb.europa.eu>

**Body responsible for mediation procedures:**

The European Ombudsman, 1 avenue du Président Robert Schuman, CS 30403, 67001 Strasbourg Cedex, FRANCE.

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3).

The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about lodging of appeals may be obtained:**

See above.

VI.5) **Date of dispatch of this notice:**

16.8.2011.