

GERMANY - ACCIDENT INSURANCE SERVICES - PROVISION OF ACCIDENT INSURANCE SERVICES

18/2024

Contract or concession notice – standard regime

1. Buyer

1.1 Buyer

Official name: European Central Bank

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: Economic affairs

2. Procedure

2.1 Procedure

Title: PROVISION OF ACCIDENT INSURANCE SERVICES

Description: European Central Bank (ECB) is seeking suitable candidates through Call for Applications (CfA) that will be invited to participate in the negotiated procedure and to submit a tender for the Contract on accident insurance services. The ECB's Conditions of Employment provide for a contributory and compulsory accident insurance scheme, which provides insured members financial benefits in case of death or permanent full or partial invalidity resulting from an insured accident.

Procedure identifier: a961bfc4-0e63-4cd9-a3db-920786eb1023

Internal identifier: PRO-006247

Type of procedure: Negotiated with prior publication of a call for competition / competitive with negotiation

The procedure is accelerated: no

Main features of the procedure: European Central Bank (ECB) is seeking suitable candidates through Call for Applications (CfA) that will be invited to participate in the negotiated procedure and to submit a tender for the Contract on accident insurance services (the 'Contract').

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 66512100 Accident insurance services

Additional classification (cpv): 66512000 Accident and health insurance services

2.1.2 Place of performance

Postal address: European Central Bank Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

Additional information: This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> . If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register'). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Please note that: — A registration to the above system is only

required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future; — In case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB's prior online system, you nevertheless need to register once to the ECB' selectronic tendering system under the above address; — Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the application/tender documentation. The system reference number for the above procurement is: RFX-PT-2024-000003: PRO-006247-R1-Accident insurance. ID: RFX-PT-2024-000003 To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please contact the ECB's technical support team at sourcing.support@ecb.europa.eu by quoting the reference number and the problem experienced. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion'). The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

2.1.4 *General information*

Legal basis:

Directive 2014/24/EU

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> - Consolidated text: Decision (EU) 2016/245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

2.1.6 *Grounds for exclusion*

Purely national exclusion grounds: Based on Art. 30 of the ECB Procurement rules (Decision ECB /2016/2, as amended)

5. Lot

5.1 *Lot technical ID:* LOT-0001

Title: PROVISION OF ACCIDENT INSURANCE SERVICES

Description: European Central Bank (ECB) is seeking suitable candidates through Call for Applications (CfA) that will be invited to participate in the negotiated procedure and to submit a tender for the Contract on accident insurance services. The ECB's Conditions of Employment provide for a contributory and compulsory accident insurance scheme, which provides insured members financial benefits in case of death or permanent full or partial invalidity resulting from an insured accident. The financial benefits are as follows: 1. in the event of death, payment of an indemnity equal to five times the deceased member of staff's annual basic fulltime salary ; 2. in the event of total permanent invalidity, payment to the member of staff of an indemnity equal to eight times their annual basic fulltime salary ; 3. in the event of partial permanent invalidity, payment to the member of staff of an indemnity equal to eight times their annual basic fulltime salary multiplied by the degree of invalidity,

not exceeding 100% in case of multiple injuries. Furthermore, the ECB intends to obtain insurance coverage for certain fringe benefits, as described in the Call for Applications. The scope of cover is comprehensive 24 hour/7 days a week worldwide cover against any accident which insured persons may suffer, whether such accident occurs in the performance of ECB duties or in private life. ECB trainees are only covered for accidents at work. The ECB's definition of accidents and exclusions from that definition are contained in Article 6.3 Staff Rules, as well as further information regarding the administration process for work related accidents. The accident insurance does not cover occupational diseases. The ECB aims in this procurement to obtain the most comprehensive coverage available in the market to cover ideally all risks/the full financial benefits as outlined above by the insurance, i.e., ideally no individual / cumulative limits and no exclusions apply. Some limits to the insurance coverage might be acceptable as outlined in the Call for Applications.

Internal identifier: PRO-006247

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 66512100 Accident insurance services

Options:

Description of the options: The contract is renewable up to additional 48 months.

5.1.3 Estimated duration

Start date: 2025-01-01+01:00

Duration end date: 2028-12-31+01:00

5.1.6 General information

The names and professional qualifications of the staff assigned to perform the contract must be given:

Not yet known

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA)

Additional information: The contract value will depend on the ECB's salary mass per contractual calendar year of all insured persons. The number of insured persons is currently approximately 5,000 persons and is expected to continue to grow gradually during the term of the contract.

5.1.9 Selection criteria

Criterion:

Type: Other

Name: Economic and financial capacity and Technical and professional capacity

Description: The Candidates' economic and financial capacity will be assessed on the basis of their financial situation (total net written premium). Candidates must meet the following minimum requirement(s): • The average total net written premium of the Candidate must be at least EUR 100,000,000 for the last three financial years (2023, 2022 and 2021); • No single client should represent more than 25% of the total net written premium; • Proven financial strength under Solvency II (Capital ratio of min 150% as of 31 December 2023) (in case of temporary groupings and/or sub-contracting the financial strength of the insurer needs to be demonstrated); • Proven financial strength (S&P's rating A- or equivalent). The Candidates' technical and professional capacity will be assessed on the basis of the following criteria: (a) the human resources that the Candidate intends to use to perform the Contract. The average number of permanent staff 2021 – 2023 must be at least 100 and the average number of permanent staff 2021 - 2023 responsible for the provision of accident

insurance services of the Candidate must be at least 15. If the Candidate is a temporary grouping: It may add the respective number of staff of its members. (b) the Candidates' experience which will be assessed on the basis of reference contracts. Candidates shall provide tailored accident insurance services to either intergovernmental or non-governmental organisations, and/ or multinational corporate clients which are of similar size in terms of number of insured persons (at least 3000 insured persons) as the Contract tendered by the ECB (three references for services performed during the past three years shall be provided). (c) The Tenderer's technical resources, in particular • The candidate must be approved by the national authority of a member state of the European Union to perform accident insurance operations, has the permit to offer accident insurance services within the European Union and possess all necessary licenses required in the respective EU member state. • Candidates must declare their capability to provide ECB accident insurance services and to apply the European physical and mental disability rating scale for medical purposes for the assessment of the insured's invalidity percentages and the resulting financial compensation. • Candidates must deploy English speaking personnel to provide services in English (C1 English skills, oral and writing). • Candidates must declare that they have proven experience in handling medical reports in German language, since the majority of insured persons is located in Germany, as well as the capacity for providing translations of such documentation into English, the ECB's official language. (d) The Candidate's must demonstrate its commitment to equal opportunities and environmental aspects. As proof, Candidates shall submit the Application form Among the Candidates meeting the minimum requirements above, the ECB shall select those which best meet the selection criteria listed below. (a) The candidate's general experience and expertise, assessed on the basis of the Candidate's reference contracts providing for tailored accident insurance services to either intergovernmental or non-governmental organisations, and/or multinational corporate clients which are of similar size in terms of number of insured persons to the Contract tendered by the ECB in the past three years (at least three references shall be provided), (80%). (b) The candidate's financial strength under Solvency II (Capital ratio) (in case of temporary groupings and/or sub-contracting the financial strength of the insurer will be evaluated), (20%).

Use of this criterion: Used

The criteria will be used to select the candidates to be invited for the second stage of the procedure

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 3

Maximum number of candidates to be invited for the second stage of the procedure: 5

The procedure will take place in successive stages. At each stage, some participants may be eliminated

The buyer reserves the right to award the contract on the basis of the initial tenders without any further negotiations

5.1.11 Procurement documents

Languages in which the procurement documents are officially available: English

Address of the procurement documents: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>,

Ad hoc communication channel:

Name: ECB e-tendering platform

URL: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Deadline for receipt of requests to participate: 2024-02-29+01:00 12:00:00+01:00

Deadline until which the tender must remain valid: 6 MONTH

Terms of contract:

Conditions relating to the performance of the contract: As described in the Call for Applications and subsequent Invitation to Tender documentation.

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

Information about review deadlines: Aggrieved candidates or tenderers may challenge in writing the ECB's decision to reject their application or tender before the ECB's Procurement Review Body (PRB). The appeal before the PRB must be lodged within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on procurement, as amended. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals. Decisions of the PRB may be challenged before the Court of Justice of the European Union.

5.1.15 *Techniques*

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 *Further information, mediation and review*

Mediation organisation: The European Ombudsman

Review organisation: General Court of the European Union

Organisation providing more information on the review procedures: European Central Bank

8. Organisations

8.1 ORG-0001

Official name: European Central Bank

Registration number: 0001

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

Contact point: Central Procurement Office

Email: procurement@ecb.europa.eu

Telephone: +49 69 1344 0

Internet address: <https://www.ecb.europa.eu/home/html/index.en.html>

Information exchange endpoint (URL): <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Buyer profile: <https://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

Roles of this organisation:

Buyer

Organisation providing more information on the review procedures

8.1 ORG-0002

Official name: General Court of the European Union

Registration number: 0002

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postcode: L-2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: Registry of the General Court

Email: generalcourt.registry@curia.europa.eu

Telephone: +352 43031

Fax: +352 4302100

Internet address: <http://www.curia.europa.eu>

Roles of this organisation:

Review organisation

8.1 ORG-0003

Official name: The European Ombudsman

Registration number: 0003

Postal address: 1 avenue du Président Robert Schuman, CS 30403

Town: Strasbourg

Postcode: 67001

Country subdivision (NUTS): Bas-Rhin (FRF11)

Country: France

Email: eo@ombudsman.europa.eu

Telephone: +33 3 88 17 23 13

Roles of this organisation:

Mediation organisation

11. Notice information

11.1 Notice information

Notice identifier/version: 195e2203-8346-4e75-8c46-ac23106f1bdd - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 2024-01-24Z 08:04:09Z

Languages in which this notice is officially available: English

11.2 Publication information

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