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**Germany-Frankfurt am Main: ECB - Provision of Logistic and Mail Services
2018/S 144-328419**

Contract award notice

Results of the procurement procedure

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

European Central Bank
Sonnemannstrasse 22
Frankfurt am Main
60314
Germany
Contact person: Miklos Karoly
Telephone: +49 69/13440
E-mail: procurement@ecb.europa.eu
Fax: +49 69/13447110
NUTS code: DE712

Internet address(es):

Main address: <http://www.ecb.europa.eu>

I.2) **Information about joint procurement**

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Economic and financial affairs

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of Logistic and Mail Services
Reference number: PRO-002921

II.1.2) **Main CPV code**

98392000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The European Central Bank is intending to use a negotiated tender procedure to appoint one or several Candidates who will provide Logistic Services (Lot 1) and Mail Services (Lot 2). The Logistics Services entail the

transportation of any items requiring movement within each building as well as between each of the buildings, including the distribution and maintenance of furniture in office and conference areas, office relocations of staff and services supporting infrastructural Facility Management e.g. inventory management, support of the administration and maintenance of lockers, exchanging of confidential waste containers, etc.

Mail Services entail the handling and sorting of all incoming post (letters, packages, courier deliveries, registered letters) from the Mail Distribution Centre (MDC) located in the MB as well as the processing of all outgoing post.

II.1.6) Information about lots

This contract is divided into lots: yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: 11 834 000.00 EUR

II.2) Description

II.2.1) Title:

Provision of Logistic Services
Lot No: 1

II.2.2) Additional CPV code(s)

79613000
50850000

II.2.3) Place of performance

NUTS code: DE7

II.2.4) Description of the procurement:

The ECB is seeking a Candidate who will operate the logistics services according to set standards and service levels agreed with the ECB. The Logistics Services are an important function within the Directorate General Administration. This entails the transportation of any items requiring movement within each building as well as between each of the buildings, including the distribution and maintenance of furniture in office and conference areas, office relocations of staff and services supporting infrastructural Facility Management e.g. inventory management, support of the administration and maintenance of lockers, exchanging of confidential waste containers.

Staff presence for the services covered under scope of Lot 1 will be required from Monday to Friday 5:30 to 20:00.

This lot covers a broad range of tasks:

- Acceptance of all incoming goods delivered to the ECB at its centralized logistics center in the Main Building. This includes checking of delivery slips, inspecting packaging, unloading goods, signing the acceptance etc,
- Transportation of any items requiring movement within each building as well as between each of the buildings. The Candidate shall provide the different kinds of vehicles needed,
- Storage and delivery of goods to the appropriate locations within the ECB premises,
- Inventory of assets and warehouse management i.e. monitoring the stock level of certain goods (e.g. paper, furniture), and be in charge of launching a replacement order if necessary,
- Furniture maintenance and distribution in offices and conference areas. The furniture for office workplaces is set up, administered and repaired by the Candidate. The workplace allocation and layouts will be supplied to the Candidate in advance,
- Setting up and dismantling of ECB equipment for special events organized by the ECB,
- Scheduling and documenting the relocation preparation, execution and completion including processing the move requests in the CAFM system, coordinating and collaborating with other service teams etc,

- Handling and exchanging of the waste containers (fitted with wheels) and the confidential paper waste containers,
- Administration and maintenance of lockers in the ECB premises i.e. answering customers' tickets, opening lockers together with customers, updating badge user data and troubleshooting etc,
- Others administrative small tasks such as the changing batteries in clocks.

II.2.5) **Award criteria**

Quality criterion - Name: Profiles of the team members based on the CVs and the self-statement submitted by the tenderer / Weighting: 10

Quality criterion - Name: Logistics services' staff concept / Weighting: 25

Quality criterion - Name: Implementation plan submitted by the tenderer / Weighting: 5

Quality criterion - Name: Detailed description of the methodology on statistical reporting / Weighting: 10

Quality criterion - Name: Quality and environmental management / Weighting: 5

Quality criterion - Name: Compliance with the draft contract / Weighting: 5

Price - Weighting: 40

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Provision of Mail Services

Lot No: 2

II.2.2) **Additional CPV code(s)**

64122000

II.2.3) **Place of performance**

NUTS code: DE7

II.2.4) **Description of the procurement:**

The ECB is seeking a Candidate who will handle the sorting of all incoming post (letters, packages, courier deliveries, registered letters) from the Mail Distribution Centre (MDC) located in the MB as well as the processing of all outgoing post. Staff presence for the services covered under the scope of Lot 2 will be required from Monday to Friday 7:00 to 18:00.

In particular, the tasks under this lot include:

- Daily collection and transportation to and from the Frankfurt Mail Sorting Centre
- Distribution of external and internal mail throughout the ECB. This is currently performed with 4 distribution rounds per day where incoming post is delivered and outgoing post collected from the mail distribution points on each floor,
- Mail shuttle between buildings to distribute internally processed mail between the ECB's buildings,
- Regional courier services (an On-demand service) to send items via courier within the Rhine-Main area

II.2.5) **Award criteria**

Quality criterion - Name: Relevant experience of the proposed team members based on the CVs and the self-statement / Weighting: 10

Quality criterion - Name: Detailed description of the methodology of the daily operational services / Weighting: 30

Quality criterion - Name: Detailed description of the methodology of the statistical reporting / Weighting: 15

Quality criterion - Name: Compliance with the Draft Contract / Weighting: 5

Price - Weighting: 40

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Competitive procedure with negotiation

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2017/S 207-426817](#)

IV.2.8) **Information about termination of dynamic purchasing system**

IV.2.9) **Information about termination of call for competition in the form of a prior information notice**

Section V: Award of contract

Lot No: 1

Title:

Provision of Logistic Services

A contract/lot is awarded: yes

V.2) **Award of contract**

V.2.1) **Date of conclusion of the contract:**

01/07/2018

V.2.2) **Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: no

V.2.3) **Name and address of the contractor**

WISAG Facility Management Hessen GmbH and Co. KG

HRA 43280

Rebstöcker Strasse 35

Frankfurt am Main

60326

Germany

Telephone: +49 699738077000

Fax: +49 699738077002
NUTS code: DE7
The contractor is an SME: no

V.2.4) **Information on value of the contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: 8 400 000.00 EUR
Total value of the contract/lot: 9 761 000.00 EUR

V.2.5) **Information about subcontracting**

Section V: Award of contract

Contract No: 2

Lot No: 2

Title:

Provision of Mail Services

A contract/lot is awarded: yes

V.2) **Award of contract**

V.2.1) **Date of conclusion of the contract:**

01/07/2018

V.2.2) **Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: yes

V.2.3) **Name and address of the contractor**

Gonder Logistics GmbH
HRB 81941
August-Schanz-Strasse 18
Frankfurt am Main
60433
Germany
Telephone: +49 695480900
E-mail: info@gonder.de
Fax: +49 6954809099
NUTS code: DE7
The contractor is an SME: no

V.2.3) **Name and address of the contractor**

AT Meissner and Wolpert GmbH and Co. KG
HRA 429465
Hirtenstrasse 9-11
Frankfurt am Main
60327
Germany
Telephone: +49 69236549
Fax: +49 69740267
NUTS code: DE7
The contractor is an SME: yes

V.2.4) **Information on value of the contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: 1 200 000.00 EUR
Total value of the contract/lot: 2 073 000.00 EUR

V.2.5) **Information about subcontracting**

Section VI: Complementary information

VI.3) **Additional information:**

The procurement documentation can be downloaded from an Internet platform. If you are interested to participate in the procurement procedure register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User name: 002921/A/ADS/2017/CFA

Password: 052615

After you have registered, an e-mail will be sent to you with a new user name and password. Use the new user name and password to download the procurement documentation from the above URL internet address.

However, your mere registration and downloading the procurement documents does not constitute an application. You must submit your application in hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact the ECB under the following e-mail address:

procurement@ecb.europa.eu quoting the procurement number and the problem experienced.

The ECB shall endeavor to answer all queries concerning access as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than 7 calendar days before the time-limit for the submission of applications.

The procurement procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organization Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The procurement procedure is conducted in accordance with Decision ECB/2016/2 of 9.2.2016 laying down the rules on procurement, OJ L 45, 20.2.2016, p. 15 as amended available on the ECB website at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

During the procurement procedure, Tenderers shall not contact any other ECB staff members or organizations/ persons working for the ECB with regard to this tender procedure than the person indicated in Section I.1).

Tenderers shall also not contact potential competitors unless they intend to form a temporary grouping with them or to involve them as subcontractors. Any violation of this communication rule may lead to the exclusion of the Tenderer in question.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Sonnemannstrasse 20

Frankfurt am Main

60314

Germany

Telephone: +49 6913440

Fax: +49 6913446886

Internet address: <http://www.ecb.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

European Ombudsman
1 avenue du Président Robert Schuman
Strasbourg
67001
France

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

Central Procurement Office
Sonnemannstrasse 20
Frankfurt am Main
60314
Germany
Telephone: +49 6913440
Internet address: <http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

17/07/2018