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**Germany-Frankfurt: ECB - Provision of IT End-user Computer Equipment and Related Services (PRO-003115)
2018/S 036-077721**

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Central Bank
Sonnemannstraße 22
Contact point(s): Central Procurement Office
For the attention of: Kim Riisgaard
60314 Frankfurt
Germany
E-mail: procurement@ecb.europa.eu
Fax: +49 69/13447110

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Economic and financial affairs

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of IT End-user Computer Equipment and Related Services (PRO-003115)

II.1.2) Type of contract and location of works, place of delivery or of performance

Supplies
Main site or location of works, place of delivery or of performance: Frankfurt am Main
NUTS code DE712

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5) Short description of the contract or purchase(s)

The European Central Bank (ECB) is seeking through this open procedure a supplier for the provision of supply of IT End-user Computer Equipment and related Services and intends to award a contract (the "Contract") to the supplier offering the best value for money.

The current End-user IT Computer Equipment being used at the ECB is comprised of laptop and desktop computers, monitors, windows deskside printers and multi-functional peripheral devices (capable of copying, printing and scanning) and related accessories (incl. accessories for mobile equipment like iPhones, iPads etc.).

The standard computing device issued to staff is a slim laptop with a diagonal screen size of approximately 15 inches weighing 1.5 kg. In addition, dependent on laptop model, users are provided with either a so-called "port replicator" or a "docking station" that provides connections for an external monitor (currently wide-screen LCD, 23 inch), keyboard and mouse for use within the office environment. A mini form factor PC (or laptop) is deployed for meeting rooms or non-personalized workplaces.

The ECB is in the process of deploying Windows 10 as a replacement desktop operating system (currently Windows 7).

II.1.6) Common procurement vocabulary (CPV)

30200000, 30210000, 30230000, 32250000, 50320000, 51610000, 63121100, 63122000, 34000000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

1. The Tenderer is expected to supply ("re-sell") IT End-user Computer Hardware and associated equipment that includes but is not limited to:

- Laptop Computers (on request pre-imaged with customer supplied image),
- Desktop Computers (on request pre-imaged with customer supplied image),
- Thin-client devices,
- monitors,
- Electronic Displays/Electronic Whiteboards,
- desk-side printers and desk-side multi-functional devices (capable of copying, printing and scanning),
- smartphones,
- tablet devices,
- options, extensions, accessories and associated equipment for Laptop and Desktop computers, Thin-clients, Monitors, Printers, Tablets and Smartphones (e.g. port replicators, adaptors, keyboard, mouse, ergonomic devices, DVD burner, encrypted hard drive, encrypted USB sticks, headset, lock, privacy filter, webcam, scanners, carrying cases, RAM, HDD, DVD, USB keys etc.),
- minimum 3 (extendable up to 5) years original manufacturer extended warranty for all products and equipment procured via this tender.

2. The Tenderer is expected to supply the following services:

— Secure Storage Service:

The Tenderer is expected to provide secure storage services within a distance that allows transport and reception of goods to and from Frankfurt am Main within max. 1 business day. These services shall support the secure storage of IT devices for the period of temporary non-ECB-usage (either directly after delivery or at any point in time required). The secure storage area shall fulfill all requirements for safe and secure storage areas including related access control and loading/unloading area.

— Secure Transport Service:

On request, the Tenderer is expected to provide secure transport services for IT devices between the secure storage area and the ECB locations in Frankfurt am Main.

— Optional: Provision of Maintenance and Support Services:

On request, the Tenderer is expected to provide Maintenance and Support Services to IT End-User Computer Hardware and associated equipment, in particular covering the following: all existing (described in Annex 1 "Technical Specifications", Chapter 6.2) and future acquired desktop and laptop computers, printers and optionally multi-functional peripheral devices (capable of copying, printing and scanning) and other devices/ accessories covered by this document, including associated equipment, options, extensions and accessories.

— Optional: IT End-user Hardware Roll-out Services:

On request, the Tenderer is expected to provide further support services, in particular installation, roll-out and replacement services for personal desktop and laptop computers, desktop monitors, desk-side printers and other devices/accessories covered by this document. For other devices not procured via this tender, the task description and price per roll-out would be the subject of a separate agreement between the Tenderer and the ECB.

— Optional: System Integration Services (Consultancy Services related to IT End-user Hardware Equipment):

On request, the Tenderer is expected to provide further system integration services related to the IT end-user hardware equipment. This will comprise of consultancy services for the provisioning, problem determination and/or further development of IT end-user hardware equipment related services.

• Optional: Transition Services:

On request, the Tenderer is expected to provide transition services related to the IT end-user hardware equipment at the end of the contract in order to allow for seamless service provisioning with a tendered new service provider.

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

Details, where applicable, are provided in the Invitation to Tender (ITT) and its Annexes.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Details, where applicable, are provided in the Invitation to Tender (ITT) and its Annexes.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping is allowed under the conditions laid down in the Invitation to Tender (ITT) and its Annexes.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Pursuant to in Article 30(4) of Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2) the following shall apply:

The ECB shall exclude tenderers from participation in a tender procedure if they have been the subject of a judgment which has the force of "res judicata" for fraud, corruption, money laundering, and involvement in a criminal organisation or any other illegal activity detrimental to the financial interests of the Union, of the ECB or of the NCBs.

The ECB may exclude tenderers from participation at any time if:

(a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning these matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

(b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of "res judicata";

(c) they have been guilty of grave professional misconduct;

(d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they reside or with those of the country of the Contracting Authority or those of the country where the contract is to be performed;

(e) they have been declared by a court or an arbitration tribunal to be in serious breach of contract for failure to comply with their contractual obligations following another tender procedure;

(f) their management, staff or agents are subject to a conflict of interests;

(g) they are guilty of misrepresentation in supplying the information required by the ECB;

(h) they contact other tenderers with the purpose of restraining competition.

Tenderers must certify that they are not in any of the situations listed above by signing the relevant documentation relating to this procedure and provide the evidence requested therein. In the case of groupings, all members must fulfil these conditions. If such circumstances arise in the course of the procedure, the tenderer concerned shall inform the ECB thereof without undue delay.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Tenderers participating in this procedure are required to be financially sound to fulfil the contract. The Tenderers' economic and financial capacity will be assessed on the basis of their financial situation (turnover and profit and loss) during the last 3 financial years.

As a minimum, Tenderers shall have had:

(a) accumulated net turnover during the last 3 financial years.

Tenderers shall submit the Tender submission form (Annex 3 to the ITT) as proof of the above.

Minimum level(s) of standards possibly required: (a) EUR 60 000 000

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Tenderers participating in this procedure are required to have:

- (a) the tenderers' professional experience during the last 5 years in providing IT end-user computer equipment and services similar to those covered by this tender (as requested in Paragraph 4.3 of Annex 3);
- (b) the ability to provide the full list of the products listed in Annex 4, and in addition, a range of related service (as requested in Paragraph 6 of Annex 5);
- (c) the availability of a professional risk indemnity insurance and/or third party/civil liability insurance (as asked for confirmation in Paragraph 3.3 of Annex 3).

As proof, Tenderers shall submit the Tender submission form (Annex 3), the Technical Offer questionnaire (Annex 5) and requested supplementary documentation.

Minimum level(s) of standards possibly required:

- (a) Tenderers shall have performed during the last 5 financial years at least 3 contracts similar in scope and size.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

III.3.2) **Staff responsible for the execution of the service**

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Quality of the tender. Weighting 40
2. Price. Weighting 60

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

PRO-003115

IV.3.2) **Previous publication(s) concerning the same contract**

Notice on a buyer profile

Notice number in the OJEU: [2013/S 167-289343](#) of 29.8.2013

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**

26.3.2018 - 18:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

Other: Tenders shall be submitted in English. Information on reference projects and relating information shall be submitted in English. External supporting documents, for example company registrations and certificates, may be submitted in their original language. The ECB may request the candidate to provide a certified translation.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Members of Staff of the ECB only.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 years

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

The documentation for this procurement procedure can be downloaded from an Internet platform. If you are interested in participating, please register via the Internet platform using the following Internet address.

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User ID: 003115/IS/INO/2018

Password: CDFDFD

After having registered, an email will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the procurement documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the procurement documentation please do not hesitate to contact us under the following email address: procurement@ecb.europa.eu quoting the procurement number "PRO-003115" and describing the problem experienced.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The ECB shall exclude tenderers that are in one of the situations described in in Article 30(4) of Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2) (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 30(7) of Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2).

The ECB may exclude tenderers that are in one of the situations described in Article 30(5) of Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2) (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

In order to participate in the tender procedure interested companies have to require the Invitation to Tender (ITT) document to the address indicated in Section I.1.

The ITT describes how Tenderers have to prepare and submit their offers (see Chapter II-III), describes the evaluation and award process (see Chapter IV), explains how the ECB will inform the Tenderers about the outcome of the procedure (Chapter V) and lays down general rules to be observed by all Tenderers (Chapter VI).

The Technical Specifications (Annex 1 to the ITT) describe the ECB's functional and technical requirements. The Tender specifications will form an integral part of the Contract, together with the tender submitted by the successful Tenderer(s).

The draft framework agreement (Annex 2 to the ITT) specifies the ECB's legal terms and conditions for the performance of the contract. It will form the basis for the contractual relationship with the successful Tenderer. The Tender submission form (Annex 3 to the ITT) is a questionnaire to be completed and signed by Tenderers in order to assess their eligibility to participate in this procedure and their capacity to perform the contract. The Technical Offer (Annex 5 to the ITT) is a questionnaire that will help the ECB to assess the offers received.

The Financial Offer (Annex 4 to the ITT) is a table that Tenderers use to submit their financial offer. In addition it provides an overview of the existing equipment and software currently in use at the ECB.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank

Sonnemannstrasse 22

60314 Frankfurt am Main

Germany

E-mail: legaladviceteam@ecb.int

Telephone: +49 691344-0

Internet address: <http://www.ecb.int>

Fax: +49 691344-6886

Body responsible for mediation procedures

The European Ombudsman

1 avenue du Président Robert Schuman, CS 30403

67001 Strasbourg Cedex

France

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 34(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers.

Further requirements are outlined in Article 39 of the ECB procurement rules (see Section VI.3).

The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

9.2.2018