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**Germany-Frankfurt-on-Main: ECB - Provision of project acceptance support  
2017/S 188-384346**

**Contract notice**

**Services**

Directive 2014/24/EU

**Section I: Contracting authority**

I.1) **Name and addresses**

European Central Bank  
Sonnemannstraße 22  
Frankfurt am Main  
60314  
Germany  
Contact person: Alberto Molon  
Telephone: +49 69/13440  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Fax: +49 69/13447110  
NUTS code: DE712

**Internet address(es):**

Main address: <http://www.ecb.europa.eu>

I.2) **Joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Economic and financial affairs

**Section II: Object**

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of project acceptance support.  
Reference number: PRO-002951.

II.1.2) **Main CPV code**

71500000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The European Central Bank (ECB) is seeking a suitable contractor for the provision of construction-related consultancy services. Within its premises and surrounding areas, the ECB plans different projects comprising of refurbishment under operation and new building works. The ECB requires support and consultancy services for various types of construction, renovation, maintenance and building works in relation to these buildings. These construction works will be executed in the existing building stock (alterations, renovations, refurbishments, maintenance). The works have to be limited to a minimum possible duration and must therefore be detailed planned, prepared and coordinated.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

71530000  
71520000  
71540000  
71630000  
71310000

II.2.3) **Place of performance**

NUTS code: DE712

Main site or place of performance:

Frankfurt am Main.

II.2.4) **Description of the procurement:**

The services to be delivered by the contractor include:

1. consultancy services including:

- consultancy and support for future (re)construction measures,
- stocktaking in existing buildings and its documentation,
- assessment of requirements for construction works and maintenance,
- cost assessments and cost calculations,
- consultancy and reconciliation of required planning and construction works with relevant experts and decision-making bodies,
- drafting of decisions documents for relevant ECB gremia,
- communication of requests for approval/proposals for decisions and responsible monitoring until the decision is approved;

2. supervision/steering services including:

- budget planning,
- drafting of scope of services for planning purposes,
- participation in procurement and tender procedures,
- scheduling of planning and construction works,
- funds flow, cost supervision, cost controlling,
- detailed invoice verification,
- steering of planning team,
- relocation management;

3. procurement services including:

- drafting of tender specifications,
- assessment and evaluation of offers,
- drafting of award proposals,
- preparation of and participation in negotiation meetings with bidders,
- gathering of results and preparation of contract documents for publication in compliance with HOAI LP7;
- 4. execution services including:
  - building supervision in compliance with HOAI LP8 for commissioned buildings, where required with on-site presence,
  - quality management,
  - site management in compliance with the German state building code 'Landesbauordnung',
  - coordination of measures in compliance with all security-related aspects,
  - obtaining acceptance of works from the competent specialist department of the ECB,
  - detailed coordination with the ECB employees ('users') for an undisturbed delivery, detailed planning and including daily communication,
  - acceptance inspection before commission, if necessary on a daily basis with protocol,
  - detailed invoice verification,
  - responsible for commissioning of individual building measures, also in distinct steps;
- 5. acceptance, documentation, and commissioning services including:
  - acceptance in compliance with German VOB, writing of protocols, handover to the ECB for signature,
  - verification of as-built documentation,
  - supervision of defect remediation,
  - final acceptance and handover respective notice of availability to the ECB.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Please find the log-in details for the procurement documentation below under Section VI.3).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

For details on the selection and award criteria, please see the procurement documents. Please find the log-in details for the procurement documentation below under Section VI.3).

**III.1.2) Economic and financial standing**

List and brief description of selection criteria:

The tenderers' economic and financial capacity will be assessed on the basis of their financial situation (turnover and profit and loss).

Minimum level(s) of standards possibly required:

Tenderers must meet the following minimum requirement:

Accumulated net turnover of the similar services or supplies covered by the contract of 2 100 000 EUR for the last 3 financial years.

**III.1.3) Technical and professional ability**

List and brief description of selection criteria:

The tenderers' technical and professional capacity will be assessed on the basis of the following criteria:

(a) the human resources that the tender intends to use to perform the contract;

(b) the tenderers' experience which will be assessed on the basis of reference contracts.

Minimum level(s) of standards possibly required:

In relation to the human resources (see point (a) above) the tenderer must have employed a minimum of 15 members of staff working in the area of architecture or building engineering as average during the year 2016 and 2017 (for the last year only the period until the date of the submission of the tender has to be considered).

In relation to the tenderers' experience (see point (b) above) the tenderers shall have performed during the last 5 financial years at least 3 similar contracts for consultancy or support services provided for a construction project in an existing building ('Bauen im Bestand') with a construction value above 15 000 000 EUR. Each of these contracts should have a value of at least 100 000 EUR.

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.1) Information about a particular profession**

**III.2.2) Contract performance conditions:**

The service shall be performed according to the terms and conditions of the draft contract. See details in the procurement documents.

**III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.1.6) Information about electronic auction**

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2) Administrative information**

- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**  
Date: 25/10/2017  
Local time: 17:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**  
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 6 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**  
Date: 26/10/2017  
Local time: 14:00

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The procurement documentation can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure, register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

Login data:

User ID: 002951/A/PRE/2017

Password: B672F9

After you have registered, an e-mail will be sent to you with a new user name and password. Use the new user name and password to download the procurement documentation from the above Internet address.

However, your mere registration and downloading the procurement documents does not constitute an application/tender. You must submit your application/tender in hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application/tender documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact the ECB under the following e-mail address:

[procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number and the problem experienced.

The ECB shall endeavour to answer all queries concerning access as quickly as possible but cannot guarantee a minimum response time. The ECB shall not be bound to reply to queries received less than 7 calendar days before the time limit for the submission of tenders.

The procurement procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The procurement procedure is conducted in accordance with Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2), OJ L 45, 20.2.2016, p. 15 as amended available on the ECB website at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

During the procurement procedure tenderers shall not contact any ECB staff members or organisations/ persons working for the ECB with regard to this tender procedure other than the person indicated in Section I.1).

Tenderers shall also not contact potential competitors unless they intend to form a temporary grouping with them or to involve them as subcontractors. Any violation of this communication rule may lead to the exclusion of the tenderer in question.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team  
Sonnemannstraße 20  
Frankfurt am Main  
60314  
Germany  
Telephone: +49 6913440  
Fax: +49 6913446886  
Internet address:<http://www.ecb.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

European Ombudsman  
1 avenue du Président Robert Schuman  
Strasbourg  
67001  
France

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:  
15 days from the receipt of the information specified in Article 34(3) of Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

Central Procurement Office  
Sonnemannstraße 20  
Frankfurt am Main  
60314  
Germany  
Telephone: +49 6913440  
Internet address:<http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

20/09/2017