

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:162458-2016:TEXT:EN:HTML>

**Germany-Frankfurt-on-Main: ECB - Provision of VIP limousine
and shuttle services and supply of temporary chauffeur services
2016/S 091-162458**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

European Central Bank
Sonnemannstraße 22
Frankfurt-on-Main
60314
GERMANY
Contact person: Miklos Karoly
Telephone: +49 69/13440
E-mail: procurement@ecb.europa.eu
Fax: +49 69/13447110
NUTS code: DE7

Internet address(es):

Main address: <http://www.ecb.europa.eu>

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.ecb.europa.eu/secure/procurement/>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Provision of VIP limousine and shuttle services and supply of temporary chauffeur services.
Reference number: PRO-002075.

II.1.2) Main CPV code

60100000

II.1.3) Type of contract

Services

II.1.4) **Short description:**

Lot 1: provision of limousine and shuttle services to support the ECB's transportation services temporarily during events throughout the year. The service covers the transportation of high-ranking persons (VIPs) — representatives of the ECB or external visitors. Services will generally be provided within the Frankfurt area: regular transfers between different ECB premises, hotels and to/from Frankfurt Airport. Longer trips within Germany and to other EU countries and Switzerland may also be required.

Lot 2: supply of temporary chauffeur services for high-ranking persons — representatives of the ECB or external visitors (VIPs) — during events or in absence of ECB drivers for daily business needs. The chauffeur services can vary from a few hours per day to several weeks per month or even several months per year. The services will be provided within the Frankfurt area and may include longer trips within Germany and to other EU countries and Switzerland. The chauffeurs will be using vehicles from the ECB's fleet.

II.1.5) **Estimated total value**

Value excluding VAT: 1 500 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2) **Description**

II.2.1) **Title:**

Provision of VIP limousine and shuttle services
Lot No: 1

II.2.2) **Additional CPV code(s)**

60170000

II.2.3) **Place of performance**

NUTS code: DE7

II.2.4) **Description of the procurement:**

The ECB is seeking a supplier for the provision of limousine and shuttle services to support the ECB's transportation services temporarily during events throughout the year. The profile of the transportation services required by the ECB typically covers the transportation of high-ranking persons (VIPs) — representatives of the ECB or external visitors. The requested services will generally be provided within the vicinity of the Frankfurt area: the regular transfers are between the different ECB premises, the ECB premises and hotels as well as to/from Frankfurt Airport (i.a. VIP gate). Longer trips within Germany and to other EU countries (e.g. Belgium, Luxembourg, etc.) and Switzerland may also be required occasionally. The transportation services shall be provided primarily in English.

In detail, the ECB is looking for a service provider that is able to:

- provide prestige-class vehicles of various sizes — limousine and shuttles — for local and long-distance driving services including professionally trained, English-speaking chauffeurs,
- provide the requested services within 30 minutes of notification from Monday to Friday 7:30 to 18:00 and within 2 hours of notification on weekends, German public holidays or outside of the aforementioned daily business times if the need arises,
- provide a minimum number of different means of transportation which shall be TÜV certified:
 - 8 limousines (Mercedes Benz S-Class vehicles or similar),
 - 4 vans; 5–6-seats (MB Viano or similar),
 - 2 minibuses; 15–30 seats (MB Sprinter or similar),
 - 2 buses; 48–54 seats (MB Travego or similar),

- provide insurance coverage for the entire fleet and chauffeurs, in particular:
 - motor insurance for commercially used vehicles (KFZ-Versicherung) for each vehicle including comprehensive coverage (Vollkasko) or partial coverage (Teilkasko) and accident insurance for the passengers,
 - motor insurance shall cover damages to persons, property and financial losses up to 100 000 000 EUR,
 - professional liability insurance for service provider,
 - professional liability insurance for each chauffeur,
- supply a minimum of 7 professionally trained and English-speaking chauffeurs with experience in providing VIP transportation services in all EU countries, possessing a valid European driver's licence and a blank certificate of criminal record (polizeiliches Führungszeugnis),
- ensure high-level service based on the company's experience in the field of VIP transportation services.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 750 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The intention of the ECB is to sign a framework agreement for 3 years, with a possible extension of 1 year. The total contract duration shall not exceed 48 months.

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

As per the tender documentation.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User name: 002075/A/2016

Password: B9180B

II.2) **Description**

II.2.1) **Title:**

Supply of temporary VIP chauffeur services

Lot No: 2

II.2.2) **Additional CPV code(s)**

60112000

II.2.3) **Place of performance**

NUTS code: DE7

II.2.4) **Description of the procurement:**

The ECB is looking for a supplier that is able to supply temporary chauffeur services for high-ranking persons — representatives of the ECB or external visitors (VIPs) — during events or in absence of the ECB drivers for daily business needs. The duration of the requested chauffeur services can vary from a few hours per day until several weeks per month or even several months per year.

The supplier will be requested to propose 5 professionally trained, English-speaking chauffeurs building a stable external pool-drivers' team. The requested services will be provided within the vicinity of the Frankfurt area and may include longer trips within Germany and to other EU countries (in particular Belgium, Luxembourg) and Switzerland, etc. The chauffeurs will be using vehicles from the ECB's fleet for this purpose.

In detail, the ECB is looking for a service provider that is able to:

(a) provide professional liability insurance coverage for the chauffeurs supplied;

(b) supply 5 professionally trained chauffeurs with experience in providing VIP chauffeur services in all EU countries;

(c) provide the requested services with the proposed chauffeur within 4 hours of notification from Monday to Friday 7:30 to 18:00, on weekends, German public holidays or outside of the aforementioned daily business times if the need arises;

(d) provide a copy of the permit to supply temporary labour as part of their business in accordance with §1 (1) of the German law governing the supply of temporary labour (Arbeitnehmerüberlassungsgesetz (AÜG));

(e) provide a written statement that the applicant ensures equal treatment including equal pay or employs its staff under a valid collective labour agreement justifying deviation from these principles according to § 3(1) No 3, 9 No 2, 12(1) AÜG.

(f) supply chauffeurs who could use vehicles from the ECB's fleet and have a valid European driver's licence as well as a certificate of criminal record (polizeiliches Führungszeugnis) displaying that they have no criminal record;

(g) ensure high-level service based on the company's experience in the field of VIP chauffeur services.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 750 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The ECB intends to award a framework agreement with a duration of 3 years with a possible extension of 1 year. The total contract duration shall not exceed 48 months.

II.2.9) **Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

As per the tender documentation.

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

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User name: 002075/A/2016

Password: B9180B

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 2

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 14/06/2016

Local time: 18:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 04/07/2016

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User name: 002075/A/2016

Password: B9180B

After you have registered an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the application documentation.

However, your mere registration and downloading the documentation does not constitute an application. You must submit your application in hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the application/tender documentation please do not hesitate to contact the ECB under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and problem experienced.

The ECB shall endeavour to answer all queries concerning access as quickly as possible but cannot guarantee a minimum response time. The ECB shall not be bound to reply to queries received less than 7 calendar days before the time limit for the submission of tenders.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with Decision (EU) 2016/245 of the European Central Bank of 9.2.2016 laying down the rules on procurement (ECB/2016/2) (as amended), available on the ECB website at <http://www.ecb.europa.eu> (please look for the link 'for suppliers').

During the tender procedure tenderers shall not contact any ECB staff members or organisations/persons working for the ECB with regard to this tender procedure other than the person indicated in Section I.1). Tenderers shall also not contact potential competitors unless they intend to form a temporary grouping with them or to involve them as subcontractors. Any violation of this communication rule may lead to the exclusion of the tenderer in question.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team
Sonnemannstraße 20
Frankfurt-on-Main
60314
GERMANY
Telephone: +49 6913440
Fax: +49 6913446886
Internet address:<http://www.ecb.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

European Ombudsman
1 avenue du Président Robert Schuman
Strasbourg
67001
FRANCE

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

Central Procurement Office
Sonnemannstraße 20
Frankfurt-on-Main
60314
GERMANY
Telephone: +49 6913440
Internet address:<http://www.ecb.europa.eu>

VI.5) **Date of dispatch of this notice:**

02/05/2016