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**Germany-Frankfurt-on-Main: ECB - Provision of support in the assessment of management and leadership skills and talent development programmes
2015/S 253-462321**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Central Bank
Sonnemannstraße 22
For the attention of: Miklos Karoly
60314 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440
E-mail: procurement@ecb.europa.eu
Fax: +49 6913447110

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Economic and financial affairs

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of support in the assessment of management and leadership skills and talent development programmes.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE7

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 4 000 000 and 5 000 000 EUR

II.1.5) Short description of the contract or purchase(s)

The ECB is seeking through this procedure an experienced and flexible supplier to perform and deliver the following services:

(i) to support the ECB in assessing management and leadership skills. The ECB may use the services to assess potential managers in the context of (a) recruitment; (b) internal mobility; (c) establishing management pools which might be used for future recruitment initiatives; and (d) development purposes. The ECB intends to request approximately — 150–200 management assessments per year. However this may change substantially depending on internal demand;

(ii) to support the ECB with talent development programmes in connection with management and leadership skills. Currently, the ECB does not have such talent development programmes in place and may therefore in the context of the second stage of this procurement procedure rely on the proposals of the shortlisted candidates. Further information on the ECB's expectations/requirements may be communicated in the second stage of this procurement procedure.

II.1.6) Common procurement vocabulary (CPV)

79414000, 79635000, 79600000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots

This contract is divided into lots: no

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Estimated value excluding VAT:

Range: between 4 000 000 and 5 000 000 EUR

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

No deposits required.

- III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
Payment arrangements in line with the terms and conditions of the contract. Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.
- III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
The establishment of a temporary grouping of companies is allowed under the conditions laid down in the application documentation. Temporary groupings do not need to have a specific legal form but will be jointly and severally liable for all obligations under the contract. Please see the details in the application/tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.
- III.1.4) Other particular conditions**
The performance of the contract is subject to particular conditions: no
- III.2) Conditions for participation**
- III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**
Information and formalities necessary for evaluating if the requirements are met: Please see the details in the application documentation to be requested from the contact point indicated in Sections I.1 and VI.3.
- III.2.2) Economic and financial ability**
Information and formalities necessary for evaluating if the requirements are met: Please see the details in the application documentation to be requested from the contact point indicated in Sections I.1 and VI.3.
Minimum level(s) of standards possibly required: — a minimum accumulated turnover of 9 000 000 EUR over the last 3 financial years,
— a minimum of 15 employees working during each year on projects similar to the currently tendered contract.
- III.2.3) Technical capacity**
Information and formalities necessary for evaluating if the requirements are met:
Please see the details in the application documentation to be requested from the contact point indicated in Sections I.1 and VI.3.
Minimum level(s) of standards possibly required:
— a minimum of 3 reference projects from the past 3 years which demonstrate the applicant's ability to:
• deliver management assessments;
• organise management assessments with international or multinational organisations; same level of target candidates (e.g. senior management and management),
— at least 3 reference contracts performed during the last 3 years which describe the applicant's experience in and capacity to:
• deliver talent development programmes;
• organise talent development programmes with international or multinational organisations,
— dedicated staff/project managers to work with the ECB,
— a completed data protection questionnaire, enclosed in the tender documentation.
- III.2.4) Information about reserved contracts**
- III.3) Conditions specific to services contracts**
- III.3.1) Information about a particular profession**
Execution of the service is reserved to a particular profession: no
- III.3.2) Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Negotiated

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

Envisaged minimum number 3: and maximum number 6

Objective criteria for choosing the limited number of candidates: Based on ranking of the selection criteria fulfilment.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

PRO-000630.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.1.2016 - 18:00

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

29.1.2016 - 18:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

IV.3.8) Conditions for opening of tenders

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User name: 000630/H/RCO/2015

Password: EEC57A

After you have registered an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the application documentation. However, your mere registration and downloading the documentation does not constitute an application. You must submit your application in a hard copy version to the ECB, on time, in the format requested and including the content as further instructed in the application documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the application documentation, please do not hesitate to contact the ECB under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and problem experienced. The ECB shall endeavour to answer all queries concerning access as quickly as possible but cannot guarantee a minimum response time. The ECB shall not be bound to reply to queries received less than 7 calendar days before the time limit for the submission of applications.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with Decision of the European Central Bank of 3.7.2007 laying down the Rules on Procurement (ECB/2007/5) (as amended), available on the ECB website at <http://www.ecb.europa.eu> (please look for the link 'for suppliers').

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Sonnemannstraße 22

60314 Frankfurt-on-Main

GERMANY

Telephone: +49 6913440

Internet address: <http://www.ecb.europa.eu>

Fax: +49 6913446886

Body responsible for mediation procedures

European Ombudsman

1 avenue du Président Robert Schuman

67001 Strasbourg

FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of Decision of the European Central Bank of 3.7.2007 laying down the Rules on Procurement (ECB/2007/5) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

Central Procurement Office
Sonnemannstraße 22
60314 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440
Internet address: <http://www.ecb.europa.eu>
Fax: +49 6913446886

VI.5) **Date of dispatch of this notice:**
22.12.2015