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**Germany-Frankfurt-on-Main: ECB - Provision of supply services for periodicals and journals, arrival management services for periodicals and journals, and a newspaper portal
2015/S 080-140440**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Central Bank
Sonnemannstraße 22
Contact point(s): Central Procurement Office
For the attention of: Fernando Albi
60314 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440
E-mail: procurement@ecb.europa.eu
Fax: +49 6913447110

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>
Electronic access to information: <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Economic and financial affairs

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of supply services for periodicals and journals, arrival management services for periodicals and journals, and a newspaper portal.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 26: Recreational, cultural and sporting services

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE712

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5) Short description of the contract or purchase(s)

The ECB's Information Management Services Division is the primary provider of information management services at the ECB. The library of the Information Management Services Division manages the collection of the ECB library and provides ECB members of staff with print and electronic publications and with information services. The library also provides a limited number of workstations (PCs) for registered visitors to access digital information resources, such as periodicals and journals, newspapers and books in electronic format, for research purposes only. These PCs are designed to complement the use of printed materials. To support the tasks of the library, the ECB is looking for suppliers for the provision of supply services for periodicals and journals subscriptions, arrival management for periodicals and journals in different languages in print and, if applicable, electronic format, and a newspaper portal.

II.1.6) Common procurement vocabulary (CPV)

22200000, 92511000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The European Central Bank (ECB) is, through an open procedure, seeking to award framework agreements (the 'contracts') to suppliers offering the best value for money for the provision of supply services for periodicals and journals, arrival management services, and a newspaper portal.

The scope of this tender on library services is divided into 3 different lots (refer to Annex B of this contract notice).

For each lot, the ECB aims at concluding 1 service contract with 1 contractor. 1 contractor may conclude several contracts with the ECB, being different contracts for different lots.

In addition, for each lot a service level agreement (SLA) will be put in place, indicating the key performance indicators (KPIs) which shall apply to the service performance of the lot in question. The SLAs shall be an integral part of the contracts.

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Periodicals and journals

1) **Short description**

The provision of supply services for periodicals and journals in different languages in print and electronic format, referred to as 'Periodicals and journals'.

2) **Common procurement vocabulary (CPV)**

22200000, 92511000

3) **Quantity or scope**

The provision of supply services for periodicals and journals in different languages in print and electronic format, referred to as 'Periodicals and journals'. For further details, please, refer to Annex 1 of the ITT (invitation to tender).

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: Provision of arrival management services for periodicals and journals

1) **Short description**

The provision of arrival management services for periodicals and journals in different languages in print and, if applicable, electronic format.

2) **Common procurement vocabulary (CPV)**

22200000, 92511000

3) **Quantity or scope**

The provision of arrival management services for periodicals and journals in different languages in print and, if applicable, electronic format. For further details, please refer to Annex 1 of the ITT (invitation to tender).

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: Newspaper portal

1) **Short description**

The provision of a portal to access newspapers in electronic format, referred to as 'Newspaper portal'.

2) **Common procurement vocabulary (CPV)**

22200000, 92511000

3) **Quantity or scope**

The provision of a portal to access newspapers in electronic format, referred to as 'Newspaper portal'. For further details, please refer to Annex 1 of the ITT (invitation to tender).

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

No deposit is required, but where applicable, the successful tenderer (or in the case of a successful consortium bid, each member of the consortium) may be required to provide a guarantee.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Method of payment will be in accordance with the terms and conditions of the contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping of companies is allowed under the conditions laid down in the invitation to tender.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

Minimum level(s) of standards possibly required: Lot 1: Periodicals and journals:

as a minimum, tenderers shall have had, in the last 3 financial years (2012 until and including 2014), an average annual net turnover of at least 450 000 EUR excluding VAT generated with supply services for periodicals and journals. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Lot 2: Arrival management services:

as a minimum, tenderers shall have had, in the last 3 financial years (2012 until and including 2014), an average annual net turnover of at least 150 000 EUR excluding VAT generated with the provision of arrival management services. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Lot 3: Provision of a newspaper portal:

as a minimum, tenderers shall have had, in the last 3 financial years (2012 until and including 2014), an average annual net turnover of at least 45 000 EUR excluding VAT generated with supply services for provision of a newspaper portal. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

Minimum level(s) of standards possibly required:

The tenderers' technical and professional capacity will be assessed on the basis of the tenderers' experience in providing comparable services as the ones that are currently being tendered, to be proven based on references, by completion and submission of the tender submission form (Annex 3). The criteria for the references per lot are as follows:

Lot 1: Periodicals and journals:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents (preferably located in Europe), shall have been performed in the last 3 calendar years (2012/2013/2014) for a period of at least 3 years;
2. the services provided are related to supply services for periodicals and journals in different languages in print and electronic format (excluding newspapers);
3. the value of the services provided is on average at least 85 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 250 different titles of periodicals/journals from different publishers in different countries.

Lot 2: Arrival management services:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents (preferably located in Europe) shall have been performed in the last 3 calendar years (2012/2013/2014) for a period of at least 3 years;
2. the services provided are related to the provision of arrival management services;
3. the value of the services provided is on average at least 50 000 EUR per year (excluding VAT);
4. the scope of the references is at least 100 different titles of periodicals/journals from different publishers in different countries.

Lot 3: Provision of a newspaper portal:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents (preferably located in Europe) shall have been performed in the last 3 calendar years (2012/2013/2014) for a period of at least 3 years;
2. the services provided are related to supply services for a portal to access newspapers in electronic format.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**
PRO-000754.

IV.3.2) **Previous publication(s) concerning the same contract**
no

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**
29.5.2015 - 18:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening of tenders**
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1) **Information about recurrence**
This is a recurrent procurement: no

VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**
The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure, please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/>

User name: 000754/SE/IMS/2015

Password: FB948F

After you have registered, an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the tender documentation.

However, your mere registration and downloading the documentation does not constitute a tender.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the application/tender documentation please do not hesitate to contact the ECB under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and problem experienced.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The tender procedure is conducted in accordance with Decision of the European Central Bank of 3.7.2007 laying down the Rules on Procurement (ECB/2007/5) (as amended), available on the ECB website at <http://www.ecb.europa.eu> (please look for the link 'for suppliers').

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team
Sonnemannstraße 22
60314 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440
Internet address: <http://www.ecb.europa.eu>
Fax: +49 6913446886

Body responsible for mediation procedures

The European Ombudsman
1 avenue du Président Robert Schuman
67001 Strasbourg
FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3). The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

Central Procurement Office
Sonnemannstraße 22
60314 Frankfurt-on-Main
GERMANY
Telephone: +49 6913440

VI.5) **Date of dispatch of this notice:**

14.4.2015