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**Germany-Frankfurt-on-Main: ECB - Accident insurance  
2014/S 114-199797**

**Contract notice**

**Services**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Central Bank  
Kaiserstraße 29  
60311 Frankfurt-on-Main  
GERMANY  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Fax: +49 6913447110

**Internet address(es):**

General address of the contracting authority: <http://www.ecb.europa.eu>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

Economic and financial affairs

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Accident insurance.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE712

**II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves a public contract

**II.1.4) Information on framework agreement**

**II.1.5) Short description of the contract or purchase(s)**

The conditions of employment of staff of the ECB include mandatory and contributory accident insurance providing insurance benefits in case of death and partial or full permanent disability due to an accident. The coverage of these benefits is addressed in the tender documentation.

In addition, the ECB provides staff with comprehensive insurance coverage against medical and dental expenses including full coverage of medical and dental expenses incurred as the result of an accident at work. Furthermore comprehensive group travel insurance provides worldwide coverage during business travel.

**II.1.6) Common procurement vocabulary (CPV)**

66512100

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

**II.1.8) Lots**

This contract is divided into lots: no

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

**II.2.2) Information about options**

Options: no

**II.2.3) Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 4

**II.3) Duration of the contract or time limit for completion**

Duration in months: 96 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

**III.1.4) Other particular conditions**

The performance of the contract is subject to particular conditions: no

**III.2) Conditions for participation**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Tenderers shall state in their declaration of honour (included in Annex 3) that they meet the eligibility criteria.

Prior to the award of contract, the ECB will request the best-ranked tenderer to submit the documents listed in the tender submission form. Upon the ECB's request, the best-ranked tenderer shall submit these documents within 2 weeks. Failure to comply with this requirement will lead to the exclusion of the tender. Tenderers shall inform the ECB without undue delay if any circumstances arise after the submission of their tender that may affect their eligibility.

**III.2.2) Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Tenderers shall provide the information requested in Annex 8 'Selection criteria form'.

Minimum level(s) of standards possibly required: With the submission of the tender, the tenderer has to prove its rated solvency and the respective result of the rating.

The evidence must show the date of the rating and the name of the rating agency. Any other credit rating by a qualified and independent third party is accepted as adequate.

**III.2.3) Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Tenderers shall provide the information requested in Annex 8 'Selection criteria form'.

Minimum level(s) of standards possibly required:

Tenderers are requested to provide 3 reference contracts of the past 5 years (2009–2013) demonstrating experience in delivering similar services for accident insurance as requested in the tender documentation. For detailed information please refer to Annex 8 'Selection criteria form'.

**III.2.4) Information about reserved contracts**

**III.3) Conditions specific to services contracts**

**III.3.1) Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Tenderers shall be service providers for insurance under the supervision of a public authority.

**III.3.2) Staff responsible for the execution of the service**

**Section IV: Procedure**

**IV.1) Type of procedure**

**IV.1.1) Type of procedure**

Open

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate**

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue**

**IV.2) Award criteria**

**IV.2.1) Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

**IV.2.2) Information about electronic auction**

An electronic auction will be used: no

**IV.3) Administrative information**

**IV.3.1) File reference number attributed by the contracting authority:**

27071/H/RCO/2013.

**IV.3.2) Previous publication(s) concerning the same contract**

no

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 21.7.2014 - 18:00

Payable documents: no

**IV.3.4) Time limit for receipt of tenders or requests to participate**

21.7.2014 - 18:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure, please send an e-mail to [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number.

User-ID and password for downloading the procurement documentation will be provided upon signature of a confidentiality declaration.

After having registered, an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the documentation. Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact us under the following e-mail address: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number and problem experienced.

Suppliers from countries that have signed the WTO Government Procurement Agreement, or a bilateral procurement agreement with the European Union, are allowed to participate under the same conditions as suppliers from EU Member States.

The ECB shall exclude tenderers that are in one of the situations described in Article 24(4) of Decision ECB/2007/5 (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 24(7) of Decision ECB/2007/5.

The ECB may exclude tenderers that are in one of the situations described in Article 24(5) of Decision ECB/2007/5 (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team  
Kaiserstraße 29

60311 Frankfurt-on-Main

GERMANY

Telephone: +49 6913440

Internet address: <http://www.ecb.europa.eu>

Fax: +49 6913446558

**Body responsible for mediation procedures**

The European Ombudsman

1 avenue du Président Robert Schuman, CS 30403  
67001 Strasbourg Cedex  
FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3). The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

see above

VI.5) **Date of dispatch of this notice:**

5.6.2014