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**Germany-Frankfurt-on-Main: ECB - Provision of infrastructural facility management — cleaning services  
2014/S 089-154496**

**Contract notice**

**Services**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Central Bank  
Kaiserstraße 29  
For the attention of: Katja Geiger-Hahn  
60311 Frankfurt-on-Main  
GERMANY  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Fax: +49 6913447110

**Internet address(es):**

General address of the contracting authority: <http://www.ecb.europa.eu>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

Economic and financial affairs

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Provision of infrastructural facility management — cleaning services.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 14: Building-cleaning services and property management services

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE712

**II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

**II.1.4) Information on framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in months: 36

**II.1.5) Short description of the contract or purchase(s)**

Through this restricted procedure, the ECB is seeking for a service provider who will provide infrastructural facility management services for the premises which will be used for the new SSM establishment, but also for different other premises of the ECB (e.g. external computer centre, ECB Brussels office (excluded is the new ECB headquarters NEP in Frankfurt Ostend)). The infrastructural facility management services shall include both a daily and a periodic cleaning service of the buildings, the cleaning of windows/glass surfaces (interior only), pest control and the maintenance of indoor plants.

**II.1.6) Common procurement vocabulary (CPV)**

90910000

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

**II.1.8) Lots**

This contract is divided into lots: no

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

**II.2.2) Information about options**

Options: yes

Description of these options: — supporting of the FM-service desk on demand by incorporating the contractor's personnel into the ECB operating structures from an organisational perspective as temporary worker-employment (AÜG),  
— housekeeping such as cleaning, windows, washing, ironing, cooking and shopping for 1 household.

**II.2.3) Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

**II.3) Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

**III.1.4) Other particular conditions**

The performance of the contract is subject to particular conditions: no

**III.2) Conditions for participation**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Tenderers shall state in their declaration of honour (included in Annex 1) that they meet the eligibility criteria. In case a tenderer is selected for shortlisting, it will be required to submit the documents listed in Annex 1 Section 5 upon request within 1 week. Failure to comply may lead to the exclusion of the tenderer. Tenderers shall inform the ECB without undue delay if any circumstances arise after the submission of their application that may affect their eligibility.

**III.2.2) Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Tenderers shall submit Annex 1 'Application form'.

Minimum level(s) of standards possibly required: An accumulated net total turnover in regards to services provided in the field of infrastructural facility management — cleaning in the last 3 financial years of at least 9 000 000 EUR. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

**III.2.3) Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Tenderers shall submit:

- Annex 1 'Application form',
- proof of DIN EN ISO 9000 certification or equivalent,
- proof of DIN EN ISO 14001 certification or equivalent,
- permit or written statement to apply for a permit to supply temporary labour (AÜG).

Minimum level(s) of standards possibly required:

- evidence of an established and by operational directives implemented quality management system according to DIN EN ISO 9000 'et seq.' or equivalent which supervises and improves the quality of processes and procedures in their organisation,
- evidence of an established and by operational directives implemented environmental management system. The applicants have to present a proof of a DIN EN ISO 14001 (or equivalent) certificate or a certificate of equivalent bodies in other Member States,
- evidence of a permit to supply temporary labour (AÜG) or at least a written statement that the candidate applied for this permit and that it will be presented at the time of contract signature.

**III.2.4) Information about reserved contracts**

**III.3) Conditions specific to services contracts**

**III.3.1) Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2) Staff responsible for the execution of the service**

**Section IV: Procedure**

**IV.1) Type of procedure**

**IV.1.1) Type of procedure**

Restricted

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate**

Envisaged number of operators: 5

Objective criteria for choosing the limited number of candidates: (a) candidate's general experience and expertise (reference projects which are comparable in terms of scope, size and complexity with the contract tendered by the ECB) (weighting of this criterion: 75 %); and (b) candidate's general capacity in terms of human resources (number of employees, staff turnover etc.) (weighting of this criterion: 25 %).

- IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**
- IV.2) **Award criteria**
- IV.2.1) **Award criteria**  
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document
- IV.2.2) **Information about electronic auction**  
An electronic auction will be used: no
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**  
27951/A/ADS/2013.
- IV.3.2) **Previous publication(s) concerning the same contract**  
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**  
Time limit for receipt of requests for documents or for accessing documents: 4.6.2014 - 18:00  
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**  
4.6.2014 - 18:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**  
English.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8) **Conditions for opening of tenders**

**Section VI: Complementary information**

- VI.1) **Information about recurrence**  
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**  
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**  
The documentation for this procurement can be downloaded from an Internet platform. If you are interested in participating in the procurement procedure, please register via the Internet platform using the following Internet address, user name and password:  
Internet address: <https://www.ecb.europa.eu/secure/procurement/login.html>  
User ID: 27951/A/ADS/2013  
Password: 90997A  
After having registered, an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the documentation.  
Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation, please do not hesitate to contact us under the following e-mail address: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number and problem experienced.  
The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World

Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The ECB shall exclude tenderers that are in one of the situations described in Article 24(4) of Decision ECB/2007/5 (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 24(7) of Decision ECB/2007/5.

The ECB may exclude tenderers that are in one of the situations described in Article 24(5) of Decision ECB/2007/5 (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Kaiserstraße 29

60311 Frankfurt-on-Main

GERMANY

Telephone: +49 6913440

Internet address: <http://www.ecb.europa.eu>

Fax: +49 6913446558

**Body responsible for mediation procedures**

The European Ombudsman

1 avenue du Président Robert Schuman, CS 30403

67001 Strasbourg Cedex

FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3). The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

28.4.2014