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**D-Frankfurt-on-Main: ECB - Provision of supply services for periodicals and journals, newspapers and books
2013/S 046-072894**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Central Bank
Kaiserstraße 29
For the attention of: Ramón van Deelen
60311 Frankfurt-on-Main
GERMANY
Telephone: +49 69134408631
E-mail: procurement@ecb.europa.eu
Fax: +49 6913447110

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Economic and financial affairs

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of supply services for periodicals and journals, newspapers and books.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 26: Recreational, cultural and sporting services

NUTS code DE712

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5) Short description of the contract or purchase(s)

The ECB's Information Management Services Division is the primary provider of information management services at the ECB. The library of the Information Management Services Division manages the collection of the ECB library and provides ECB members of staff (currently approximately 1 600 full-time equivalents (FTEs) and 900 'non-ECB staff members' (i.e. consultants and agency staff), of which only a limited number are active users of library services), with print and electronic publications and with information services. The library also provides a limited number of workstations (PCs) for registered visitors to access digital information resources, such as periodicals and journals, newspapers and books in electronic format, for research purposes only. These PCs are designed to complement the use of printed materials. It is foreseen that the number of active users will increase in the coming years, as the ECB is likely to take on new supervisory responsibilities. To support the tasks of the library, the ECB is looking for suppliers for the provision of supply services for periodicals and journals, newspapers and books in different languages and in print and electronic format.

II.1.6) Common procurement vocabulary (CPV)

22200000, 22100000, 92510000

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9) Information about variants

Variants will be accepted: no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The European Central Bank (ECB) is seeking through an open procedure for suppliers for the provision of supply services for periodicals and journals, newspapers and books. The scope of the tender is divided into 9 different (sub-)lots (refer to 'Information about lots' of this contract notice). Each (sub-)lot shall be awarded separately. Tenderers may submit an offer for 1 (sub-)lot or for more (sub-)lots. For each (sub-)lot, the ECB aims at concluding 1 service contract with 1 contractor. 1 contractor may conclude several contracts with the ECB, being different contracts for different (sub-)lots. In addition to each contract, for each lot a service level agreement (SLA) will be put in place, indicating the key performance indicators (KPIs) which shall apply to the service performance of the (sub-)lot in question.

The envisaged start date of all tendered contracts is 1.9.2013 and they shall all have a duration of 4 years. The period for renewal and payment for subscriptions to periodicals and journals as well as for subscriptions to newspapers for each calendar year, is in the 4th quarter of the previous year. It is explicitly being mentioned that the scope of the services to be provided is for the subscriptions to periodicals and journals as well as for newspapers for the calendar years 2014, 2015, 2016 and 2017.

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Lot 1: periodicals and journals

1) **Short description**

The provision of supply services for periodicals and journals in different languages in print and electronic format (excluding newspapers), referred to as 'periodicals and journals'.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for periodicals and journals in different languages in print and electronic format (excluding newspapers), referred to as 'periodicals and journals'. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: Sub-lot 2a: newspapers in different languages in print format to be delivered on Monday to Friday by 7:00, CET

1) **Short description**

The provision of supply services for newspapers (including weekly magazines) in different languages in print format to be delivered on Monday to Friday by 7:00, CET.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for newspapers (including weekly magazines) in different languages in print format to be delivered on Monday to Friday by 7:00, CET. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: Sub-lot 2b: newspapers in different languages in print format to be delivered on Monday to Friday between 9:00 and 10:00, CET, and electronic newspapers

1) **Short description**

The provision of supply services for newspapers (including weekly magazines) in different languages in print format to be delivered on Monday to Friday between 9:00 and 10:00, CET, and electronic newspapers.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for newspapers (including weekly magazines) in different languages in print format to be delivered on Monday to Friday between 9:00 and 10:00, CET, and electronic newspapers. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 4

Lot title: Sub-lot 2c: provision of a portal to access newspapers in electronic format, referred to as 'newspaper portal'

- 1) **Short description**
Provision of a portal to access newspapers in electronic format, referred to as 'newspaper portal'.
- 2) **Common procurement vocabulary (CPV)**
22200000, 22100000, 92510000
- 3) **Quantity or scope**
Provision of a portal to access newspapers in electronic format, referred to as 'newspaper portal'. For further details, please refer to Annex 1 of the ITT.
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 5

Lot title: Sub-lot 3a: urgent print books in the English and German languages, to be delivered within 2 working days after ordering

- 1) **Short description**
The provision of supply services for urgent print books in the English and German languages, to be delivered within 2 working days after ordering.
- 2) **Common procurement vocabulary (CPV)**
22200000, 22100000, 92510000
- 3) **Quantity or scope**
The provision of supply services for urgent print books in the English and German languages, to be delivered within 2 working days after ordering. For further details, please refer to Annex 1 of the ITT.
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 6

Lot title: Sub-lot 3b: urgent print books in languages other than English and German, to be delivered within 6 working days after ordering

- 1) **Short description**
The provision of supply services for urgent print books in languages other than English and German, to be delivered within 6 working days after ordering.
- 2) **Common procurement vocabulary (CPV)**
22200000, 22100000, 92510000
- 3) **Quantity or scope**
The provision of supply services for urgent print books in languages other than English and German, to be delivered within 6 working days after ordering. For further details, please refer to Annex 1 of the ITT.
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

Lot No: 7

Lot title: Sub-lot 3c: non-urgent print books in the English and German languages, to be delivered within 6 working days after ordering

- 1) **Short description**

The provision of supply services for non-urgent print books in the English and German languages, to be delivered within 6 working days after ordering.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for non-urgent print books in the English and German languages, to be delivered within 6 working days after ordering. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 8

Lot title: Sub-lot 3d: non-urgent print books in languages other than English and German, to be delivered within 15 working days after ordering

1) **Short description**

The provision of supply services for non-urgent print books in languages other than English and German, to be delivered within 15 working days after ordering.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for non-urgent print books in languages other than English and German, to be delivered within 15 working days after ordering. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 9

Lot title: Sub-lot 3e: e-books in different languages

1) **Short description**

The provision of supply services for e-books in different languages.

2) **Common procurement vocabulary (CPV)**

22200000, 22100000, 92510000

3) **Quantity or scope**

The provision of supply services for e-books in different languages. For further details, please refer to Annex 1 of the ITT.

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

No deposit is required, but where applicable, the successful tenderer (or in the case of a successful consortium bid, each member of the consortium) may be required to provide a parent company guarantee.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Method of payment will be in accordance with the terms and conditions of the contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The establishment of a temporary grouping of companies is allowed under the conditions laid down in the call for applications/invitation to tender.

III.1.4) **Other particular conditions**

The performance of the contract is subject to particular conditions: no

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

Minimum level(s) of standards possibly required: Lot 1: periodicals and journals:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 1 000 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 2a: newspapers to be delivered on Monday to Friday by 7:00:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 50 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 2b: newspapers to be delivered on Monday to Friday between 9:00 and 10:00, and electronic newspapers:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 500 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 2c: provision of a newspaper portal:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 50 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 3a: urgent print books in the English and German languages:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 40 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 3b: urgent print books in languages other than English and German:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 30 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot.

In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 3c: non-urgent print books in the English and German languages:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 50 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 3d: non-urgent print books in languages other than English and German:

As a minimum, tenderers shall have had, in the last 3 financial years, an average annual net turnover of at least 30 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Sub-lot 3e: e-books in different languages:

As a minimum, tenderers shall have had, in the last 2 financial years, an average annual net turnover of at least 70 000 EUR excluding VAT, fully generated with similar services as tendered under the scope of this lot. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Please see the details in the tender documentation to be requested from the contact point indicated in Sections I.1 and VI.3.

Minimum level(s) of standards possibly required:

The tenderers' technical and professional capacity will be assessed on the tenderers' experience in providing comparable services as currently being tendered, to be proven based on references. The criteria for the references per (sub-)lot are as follows:

Lot 1: periodicals and journals:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for periodicals and journals in different languages in print and electronic format (excluding newspapers);
3. the value of the services provided is on average at least 300 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 500 different titles of periodicals/journals from different publishers in different countries.

Sub-lot 2a: newspapers to be delivered on Monday to Friday by 7:00:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for newspapers in different languages in print, to be delivered on working days by 7:00;
3. the value of the services provided is on average at least 10 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 5 different newspaper titles.

Sub-lot 2b: newspapers to be delivered on Monday to Friday between 9:00 and 10:00, and electronic newspapers:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for newspapers in different languages in print to be delivered on working days between 9:00 and 10:00, and electronic newspapers;
3. the value of the services provided is on average at least 100 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 30 different newspaper titles.

Sub-lot 2c: provision of a newspaper portal:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for a portal to access the newspapers in electronic format.

Sub-lot 3a: urgent print books in the English and German languages:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for print books (monographs) in the English or German languages in print format with a delivery time of maximum 2 working days after ordering;
3. the value of the services provided is on average at least 20 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 100 different book titles.

Sub-lot 3b: urgent print books in languages other than English and German:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for books (monographs) in languages other than English and German in print format, with a delivery time of maximum 6 working days after ordering;
3. the value of the services provided is on average at least 15 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 100 different book titles.

Sub-lot 3c: non-urgent print books in the English and German languages:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for print books (monographs) in the English or German languages in print format with a delivery time of maximum 6 working days after ordering;
3. the value of the services provided is on average at least 25 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;

5. the scope of the references is at least 100 different book titles.

Sub-lot 3d: non-urgent print books in languages other than English and German:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 3 years;
2. the services provided are related to supply services for books (monographs) in languages other than English or German in print format, with a delivery time of maximum 15 working days after ordering;
3. the value of the services provided is on average at least 15 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 100 different book titles.

Sub-lot 3e: e-books in different languages:

Tenderers shall have performed services to at least 3 different references, each of the references individually meeting the following criteria:

1. the services provided to the referents, preferably located in Europe, shall have been performed in the last 3 calendar years (2010/2011/2012) for a period of at least 2 years;
2. the services provided are related to supply services for e-books (monographs) in different languages in electronic format, with access to be provided within a maximum of 2 working days after ordering;
3. the value of the services provided is on average at least 35 000 EUR per year (excluding VAT);
4. the business of all reference clients is in the area of economics, law and/or science;
5. the scope of the references is at least 100 different titles.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession: no

III.3.2) **Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Quality. Weighting 75
2. Price. Weighting 25

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

24211/SL/ALR/2012.

IV.3.2) **Previous publication(s) concerning the same contract**

no

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

IV.3.4) **Time limit for receipt of tenders or requests to participate**

15.4.2013 - 17:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) **Conditions for opening of tenders**

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) **Additional information**

The documentation for this procurement can be downloaded from an Internet platform. If you are interested to participate in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/login.html>

User ID: 24211/SL/ALR/2012

Password: A31EBE

After having registered an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the procurement documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the procurement documentation please do not hesitate to contact us under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number and problem experienced.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The ECB shall exclude tenderers that are in one of the situations described in Article 24(4) of Decision ECB/2007/5 (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 24(7) of Decision ECB/2007/5.

The ECB may exclude tenderers that are in one of the situations described in Article 24(5) of Decision ECB/2007/5 (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the ECB, c/o Legal Advice Team
Kaiserstraße 29
60311 Frankfurt-on-Main
GERMANY
E-mail: legaladviceteam@ecb.europa.eu
Fax: +49 6913446886

Body responsible for mediation procedures

The European Ombudsman
1 avenue du Président Robert Schuman
CS 30403 Strasbourg
FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers. Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3). The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

22.2.2013