

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:394612-2012:TEXT:EN:HTML>

**D-Frankfurt-on-Main: ECB - 12.05 Supply of office copy paper  
2012/S 240-394612**

**Contract notice**

**Supplies**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

European Central Bank  
Kaiserstraße 29  
For the attention of: Katja Geiger-Hahn  
60311 Frankfurt-on-Main  
GERMANY  
Telephone: +49 6913440  
E-mail: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)  
Fax: +49 6913447110

**Internet address(es):**

General address of the contracting authority: <http://www.ecb.europa.eu>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

Economic and financial affairs

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Banque centrale du Luxembourg

2, boulevard Royal

2983 Luxembourg

LUXEMBOURG

Banco de Portugal

R. do Comércio 148

1100-150 Lisbon

PORTUGAL

Central Bank of Ireland

Dame Street

Dublin 2

IRELAND

Central Bank of Malta

Pjazza Kastilja  
Valletta  
VLT 1060  
MALTA  
Deutsche Bundesbank  
Wilhelm-Epstein-Straße 14  
60431 Frankfurt-on-Main  
GERMANY  
National Bank of Slovakia  
Imricha Karvasa 1  
813 25 Bratislava  
SLOVAKIA

## **Section II: Object of the contract**

### **II.1) Description**

#### **II.1.1) Title attributed to the contract by the contracting authority:**

12.05 Supply of office copy paper.

#### **II.1.2) Type of contract and location of works, place of delivery or of performance**

Supplies  
NUTS code

#### **II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

#### **II.1.4) Information on framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in months: 36

#### **II.1.5) Short description of the contract or purchase(s)**

The scope of this tender includes several types of paper different in colour, weight and size which will be required and used in different black/white and colour printers, copiers and fax machines (both ink and laser) for the ECB and 6 participating national central banks.

The tender procedure is divided into 3 geographical lots as follows:

Purchase of copying and printing paper and delivery to:

lot 1: Banco de Portugal, Central Bank of Ireland, and National Bank of Slovakia

lot 2: Banque centrale du Luxembourg, Deutsche Bundesbank and European Central Bank

lot 3: Central Bank of Malta.

#### **II.1.6) Common procurement vocabulary (CPV)**

30197630, 30197643

#### **II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

#### **II.1.8) Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9) Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

II.2.2) **Information about options**

Options: yes

Description of these options: A.1 'Intra muros' delivery:

The future contractor may be required to deliver the paper products inside the premises of the national central banks. The 'intra muros' delivery is an optional service and shall be clearly mentioned in the order forms as well as in the invoices. 'Intra muros' deliveries are subject to the payment of extra fees, according to the prices quoted in the price schedule.

A.2 Urgent delivery:

The future contractor may be required to fulfil orders within 24 hours after the order placement (up to a maximum of 100 000 sheets). The urgent delivery is an optional service and shall to be clearly mentioned in the order forms as well as in the invoiced services. Urgent deliveries are subject to the payment of extra fees, according to the prices quoted in the price schedule.

II.2.3) **Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: Range: between 1 and 12

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 12 (from the award of the contract)

II.3) **Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Information about lots**

Lot No: 1

Lot title: 12.05 Supply of office copy paper

1) **Short description**

Purchase of copying and printing paper and delivery to:

lot 1: Banco de Portugal, Central Bank of Ireland, and National Bank of Slovakia.

2) **Common procurement vocabulary (CPV)**

30197630, 30197643

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 2

Lot title: 12.05 Supply of office copy paper

1) **Short description**

Purchase of copying and printing paper and delivery to:

lot 2: Banque centrale du Luxembourg, Deutsche Bundesbank and European Central Bank.

2) **Common procurement vocabulary (CPV)**

30197630, 30197643

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

5) **Additional information about lots**

Lot No: 3

Lot title: 12.05 Supply of office copy paper

- 1) **Short description**  
Purchase of copying and printing paper and delivery to:  
lot 3: Central Bank of Malta.
- 2) **Common procurement vocabulary (CPV)**  
30197630, 30197643
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**
- 5) **Additional information about lots**

**Section III: Legal, economic, financial and technical information**

- III.1) **Conditions relating to the contract**
  - III.1.1) **Deposits and guarantees required:**
  - III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
  - III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
  - III.1.4) **Other particular conditions**  
The performance of the contract is subject to particular conditions: no
- III.2) **Conditions for participation**
  - III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**  
Information and formalities necessary for evaluating if the requirements are met: Tenderers are requested to fill out Annex 3 tender submission form.
  - III.2.2) **Economic and financial ability**  
Information and formalities necessary for evaluating if the requirements are met: Tenderers shall fill in Section 4.3 of Annex 3 tender submission form.  
Minimum level(s) of standards possibly required: Tenderers' economic and financial capacity will be assessed on the basis of reference contracts.  
Lot 1:  
Tenderers shall have performed during the last 3 financial years at least 3 similar contracts, each of them being worth at least 45 000 EUR per year.  
Lot 2:  
Tenderers shall have performed during the last 3 financial years at least 3 similar contracts, each of them being worth at least 200 000 EUR per year.  
Lot 3:  
Tenderers shall have performed during the last 3 financial years at least 3 similar contracts, each of them being worth at least 4 000 EUR per year.
- III.2.3) **Technical capacity**
- III.2.4) **Information about reserved contracts**
- III.3) **Conditions specific to services contracts**
  - III.3.1) **Information about a particular profession**
  - III.3.2) **Staff responsible for the execution of the service**

**Section IV: Procedure**

**IV.1) Type of procedure**

**IV.1.1) Type of procedure**

Open

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate**

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue**

**IV.2) Award criteria**

**IV.2.1) Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Price. Weighting 70

2. Quality of the service proposal as described in Section III.2.2. Weighting 10

3. Environmental and health friendliness (existence of accreditation certificates). Weighting 10

4. Accordance with paper specifications provided in Annex 1 Section B. Weighting 10

**IV.2.2) Information about electronic auction**

An electronic auction will be used: no

**IV.3) Administrative information**

**IV.3.1) File reference number attributed by the contracting authority:**

22335/A/ADS/2012.

**IV.3.2) Previous publication(s) concerning the same contract**

no

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 24.1.2013 - 17:00

Payable documents: no

**IV.3.4) Time limit for receipt of tenders or requests to participate**

24.1.2013 - 17:00

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

English.

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.3.8) Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: no

**VI.2) Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

**VI.3) Additional information**

The documentation for this procurement can be downloaded from an Internet platform. If you are interested to participate in the procurement procedure please register via the Internet platform using the following Internet address, user name and password:

Internet address: <https://www.ecb.europa.eu/secure/procurement/login.html>

User ID: 22335/A/ADS/2012

Password: 456114

After having registered an e-mail will be sent to you with a new user name and password. The Internet address will remain the same.

Please use the new user name and password to download the documentation.

Should you experience any problems in accessing the Internet platform for registration and/or downloading the documentation please do not hesitate to contact us under the following e-mail address: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu) quoting the procurement number and problem experienced.

The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The ECB shall exclude tenderers that are in one of the situations described in Article 24(4) of Decision ECB/2007/5 (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 24(7) of Decision ECB/2007/5.

The ECB may exclude tenderers that are in one of the situations described in Article 24(5) of Decision ECB/2007/5 (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank, c/o Legal Advice Team  
Kaiserstraße 29  
60311 Frankfurt-on-Main  
GERMANY  
Telephone: +49 691344-0  
Internet address: <http://www.ecb.europa.eu>  
Fax: +49 691344-6558

**Body responsible for mediation procedures**

The European Ombudsman  
1 avenue du Président Robert Schuman, CS 30403  
67001 Strasbourg Cedex  
FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers.

Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3).

The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

3.12.2012