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**ECB - consultancy on a Health and Safety Risk Assessment of euro banknotes (D-Frankfurt-on-Main)**

**2006/S 111-118116**

**Contract notice**

**Services**

**Is this contract covered by the Government Procurement Agreement (GPA)? Yes.**

**Section I: Contracting authority**

- I.1) **Official name and address of the contracting authority:**  
European Central Bank, attn: Alberto Molon, Kaiserstraße 29, D-60311 Frankfurt-on-Main. Fax (49-69) 13 44 75 03. E-mail: [procurement@ecb.int](mailto:procurement@ecb.int). URL: [www.ecb.int](http://www.ecb.int).
- I.2) **Address from which further information can be obtained:**  
As in I.1.
- I.3) **Address from which documentation may be obtained:**  
No additional information is available during the application stage.
- I.4) **Address to which tenders/requests to participate must be sent:**  
As in I.1.
- I.5) **Type of contracting authority:**  
EU institution.

**Section II: Object of the contract**

- II.1) **Description**
- II.1.1) **Type of works contract**
- II.1.2) **Type of supplies contract**
- II.1.3) **Type of service contract:**  
Service category: 7.
- II.1.4) **Is it a framework agreement?**  
No.
- II.1.5) **Title attributed to the contract by the contracting authority:**  
Consultancy on a health and safety risk assessment of euro banknotes.
- II.1.6) **Description/object of the contract:**  
The European Central Bank intends to carry out a health and safety risk assessment on euro banknotes. It requests consultancy in selection of laboratories involved, specification of chemical and other analyses, evaluation of results obtained and definition of improvement activities, if necessary. The parties eligible to participate in the tender shall comply with the requirements set out in this contract notice.
- II.1.7) **Site or location of works, place of delivery or performance:**

D-Frankfurt-on-Main.

NUTS code: DE712.

II.1.8) **Nomenclature**

II.1.8.1) **Common procurement vocabulary (CPV):**

74131500.

II.1.8.2) **Other relevant nomenclature (CPA/NACE/CPC)**

II.1.9) **Division into lots:**

No.

II.1.10) **Will variants be accepted?**

Yes, with the limitations indicated in the tender documents.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

The provision of the requested consultancy between August 2006 and March 2013 might require the resources of approximately 1 000 man-days to cover the following tasks in relation to the health and safety risk assessment of euro banknotes:

(a) review of the ECB project plan;

(b) assistance in selecting laboratories;

(c) definition of the analyses specification and functional requirements of the analyses;

(d) recommendation on technologies for evaluation methods;

(e) compilation and technical evaluation of results obtained from laboratories;

(f) evaluation of consolidated results regarding legal and health and safety impact;

(g) detailed report including recommendation on further activities.

II.2.2) **Options. Description and time when they may be exercised**

II.3) **Duration of the contract or time-limit for completion:**

6–7 years. The final report has to be presented in March 2013.

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required**

III.1.2) **Main terms of financing and payment and/or reference to the relevant provisions:**

Invoicing upon the satisfactory achievement of pre-defined milestones.

III.1.3) **Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is awarded:**

The establishment of a temporary grouping is allowed. Bids from temporary groupings will only be considered if their members, at the time of placing the bid, have declared in writing that:

— in the case of a successful bid, they shall provide all services as a temporary grouping, and

— they shall have joint liability for the performance of the contract.

Furthermore, the temporary grouping should name a representative who is authorised to report to the ECB on its behalf, to make legal statements and to accept unrestricted payments on its behalf or on behalf of each member of the temporary grouping.

The parts of the services that will be performed by individual companies shall be specified.

**III.2) Conditions for participation**

**III.2.1) Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required:**

Companies have to provide evidence that they fulfil the qualifying criteria (a) to (d) listed below, which confirms that they:

- (a) have previously provided similar services (either in the banknote, security document or commercial printing industries) during the last 3 years; and
- (b) commit themselves to appointing an appropriately-qualified and experienced person with good English skills to liaise with the ECB representatives; and
- (c) have experience in working with public sector administration (consultancy provided to national or international organisations and authorities) in the European Union; and
- (d) declare all associations with any laboratories which could give rise to any conflict of interest in their ability to advise on the evaluation of methodologies and analytical results should such laboratories wish to undertake analyses necessary in the overall study.

For the evaluation of the applications, each applicant shall include documents which provide information that clearly describe the:

- (e) number of years of providing relevant consultancy services and the technical resources and structure that can be made available to perform this contract;
- (f) management organisation and procedures that are in place to sustain reliable and consistent quality of consultancy during the period of this contract and to ensure the meeting of the deadlines that will be required during this contract;
- (g) the number of experts available in the fields of analytical chemistry, toxicology, biology and European law regarding health and safety with a good working knowledge of English and their location with respect to the office that would be responsible for this contract;
- (h) the installations and procedures that are already existing to provide full security protection against loss and disclosure of information and documents, if awarded the contract; and
- (i) provide details of their publications in the field of interest with titles, dates of publication and abstracts of a maximum of 10 most relevant publications.

The selection of the shortlist shall be made on the basis of the information supplied under (e) to (h).

**III.3) Conditions specific to services contracts**

**III.3.1) Is provision of the service reserved to a specific profession?**

No.

**III.3.2) Will legal entities be required to state the names and professional qualifications of the personnel responsible for execution of the contract?**

Yes.

**Section IV: Procedure**

**IV.1) Type of procedure:**

Accelerated negotiated.

**IV.1.1) Have candidates already been selected?**

No.

**IV.1.2) Justification for the choice of accelerated procedure:**

The health and safety activities are essential part of a major group of projects, the success of which necessitates the provision of certain information at strictly-defined deadlines. The accelerated procedure is necessary to meet these deadlines.

**IV.1.3) Previous publication concerning the same contract**

**IV.1.3.1) Prior information notice concerning the same contract**

**IV.1.3.2) Other previous publications**

**IV.1.4) Envisaged number of suppliers which will be invited to tender:**

Minimum: 5/maximum: 10.

**IV.2.1) Award criteria:**

The most economically advantageous tender in terms of criteria as stated in contract documents.

**IV.3) Administrative information**

**IV.3.1) Reference number attributed to the file by the contracting authority**

**IV.3.2) Conditions for obtaining contract document and additional documents:**

Contract documents, the 'Invitation to tender', will only be handed over after signing a confidentiality declaration.

**IV.3.3) Time-limit for receipt of tenders:**

17.6.2006 (17:30), CET.

**IV.3.4) Dispatch of invitations to tender to selected candidates:**

23.6.2006.

**IV.3.5) Language or languages in which tenders or requests to participate can be drawn up:**

English. All tenders shall be submitted in English.

**IV.3.6) Minimum time frame during which the tenderer must maintain its tender:**

6 months from the deadline stated for receipt of tenders.

**IV.3.7) Conditions for opening tenders**

**IV.3.7.1) Persons authorised to be present at the opening of tenders**

**IV.3.7.2) Date, time and place**

**Section VI: Other information**

**VI.1) Is this notice a non-mandatory one?**

No.

**VI.2) If applicable, indicate whether this procurement is a recurrent one and the estimated timing for further notices to be published**

**VI.3) Does the contract relate to a project/programme financed by EU funds?**

No.

**VI.4) Additional information:**

The consultant must be independent of and without any conflict of interest with laboratories which might wish to be selected to undertake the subsequent laboratory analyses required for this project, as mentioned under point

III.2.1(d).

VI.5) **Date of dispatch of this notice:**  
2.6.2006.