

**ECB - negotiated tender for the provision of an Enterprise Resource Planning (ERP) solution for the ECB
(D-Frankfurt-on-Main)**

2005/S 170-168525

Contract notice

Supplies

Is this contract covered by the Government Procurement Agreement (GPA)? No.

Section I: Contracting authority

- I.1) **Official name and address of the contracting authority:**
European Central Bank, attn: Mr Humphrey Rudgard, Kaiserstraße 29, D-60311 Frankfurt am Main. Tel. (49-69) 13 44 75 31. Fax (49-69) 13 44 75 03. E-mail: procurement@ecb.int. URL: www.ecb.int.
- I.2) **Address from which further information can be obtained:**
As in I.1.
- I.3) **Address from which documentation may be obtained:**
As in I.1.
- I.4) **Address to which tenders/requests to participate must be sent:**
As in I.1.
- I.5) **Type of contracting authority:**
EU institution.

Section II: Object of the contract

- II.1) **Description**
- II.1.1) **Type of works contract**
- II.1.2) **Type of supplies contract:**
Purchase.
- II.1.3) **Type of service contract**
- II.1.4) **Is it a framework agreement?**
No.
- II.1.5) **Title attributed to the contract by the contracting authority:**
Negotiated tender for the provision of an Enterprise Resource Planning (ERP) solution for the ECB.
- II.1.6) **Description/object of the contract:**
The contract to be awarded shall include:
- the licenses for all required software components for an integrated and comprehensive ERP solution, and
- the maintenance and support for the licensed software for the first 5 years after initial installation, including all necessary and required documentation.

The contract to be awarded may include (subject to selection and activation by the ECB):

- the installation and the integration of all required software components into the ECB infrastructure,
- the training of ECB staff necessary to operate, monitor, maintain and develop the software.

II.1.7) Site or location of works, place of delivery or performance:

ECB premises in Frankfurt am Main.

NUTS code DE 712.

II.1.8) Nomenclature

II.1.8.1) Common procurement vocabulary (CPV):

30241200, 72200000, 72250000, 72261000.

II.1.8.2) Other relevant nomenclature (CPA / NACE / CPC)

II.1.9) Division into lots:

No.

II.1.10) Will variants be accepted:

Yes, with the limitations indicated in the tender documents.

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

The contract shall include the purchase of all required licenses and maintenance and support services for 5 years after initial installation for all components necessary for an integrated, comprehensive ERP software for the ECB. The contract may be renewed for successive periods and shall permit the licensing, maintenance and support of relevant extensions of functionality and such upgrades as are appropriate during the contracted periods.

The integrated, comprehensive ERP software must allow support of all business processes in the areas of:

- people management e.g. human capital management, manager and employee self-service, resource management, etc.,
- internal finance services e.g. administrative and financial asset accounting, accounts payable, ECB/ESCB financial and statistical reporting etc.,
- organisational services e.g. procurement, meetings and event management, travel services, etc.,
- corporate governance e.g. enterprise planning, budgeting and monitoring, etc.,
- infrastructure services e.g. facility management, physical security management, project and portfolio management, etc.

In addition, the applicant must demonstrate the technical comprehensiveness of the solution in the areas of cross-functional components such as data warehousing, collaboration and workflow tools, implementation and development tools, portals, application servers, business process management and application integration tools, etc.

It is intended that there will be 1500-2000 users of the system for informational and employee self-service type functionality. Of these, approximately 500 users will be expert users with the ERP solution being their main tool to support their daily functions.

II.2.2) Options:

The ECB may elect to use the consulting services of the ERP solution vendor to perform the initial installation and integration of the ERP software into the ECB infrastructure, including the installation documentation

required by the ECB ERP competence centre to operate, maintain and develop the ERP solution.

II.3) **Duration of the contract:**

The proposed contract concerns the purchase of and the maintenance and support services for the ERP software for 5 years after the initial installation of the software. The ECB may opt for further renewals anticipating a use of the procured system for an undefined period.

Section III: Legal, economic, financial and technical information

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required**

III.1.2) **Main terms of financing and payment and/or reference to the relevant provisions**

III.1.3) **Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is awarded:**

The establishment of a temporary grouping must declare in writing that:

- (i) in case of an order they will provide all services as a temporary grouping; and
- (ii) that all the members will have joint and several liability for the performance of the contract.

The parts of the supplies and/or services that will be performed by the single companies shall be specified.

Furthermore, a representative shall be named, who is authorised to report to the ECB on behalf of the temporary grouping, to make legal statements and to accept unrestricted payments on behalf of the temporary grouping or each member of it.

III.2) **Conditions for participation**

III.2.1) **Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required:**

Potential applicants must have and demonstrate a high level of all required expertise and proven experience of comparable contracts.

Applications are invited from companies or organisations that can meet the minimum requirements (proof has to be supplied). If the non-compliance with any of the formal requirements is discovered subsequently, the ECB is entitled to exclude the concerned applicant from the tender procedure and to annul, if need be, the award of the contract.

The applicant must furnish proof and a concise description for several comparable contracts:

- with comparable scope, complexity, and
- comparable organisation to the ECB (e.g. public international organisations).

III.2.1.1) **Legal position - means of proof required:**

Applicants must furnish proof of length of organisation's existence under its current or previous legal form. For groupings of applicants, this information must be submitted for all members of the proposed grouping.

Specifications concerning the applicant's background and profile together with an organisational chart showing the company structure, including the branch offices and partnerships must also be provided.

III.2.1.2) **Economic and financial capacity - means of proof required:**

Applicants must furnish proof of financial soundness and good market performance of the organisation. For groupings of applicants, this information must be submitted for all members of the proposed grouping. As a minimum, certified balance sheet and profit and loss statements for the last 3 years have to be provided for

each member of the proposed grouping.

III.2.1.3) Technical capacity - means of proof required:

Applicants must provide comprehensive information about their technical and functional capacity.

The applicants must furnish comprehensive proof that their proposed integrated, comprehensive ERP software is capable of supporting all business processes and cross-functional capabilities as described in section II.2.1 of this contract notice.

The applicants must provide comprehensive information regarding technical and operations support personnel classified by their skill specialisation, e.g. helpdesk support, DBA, business analysts, network specialist, and by the location from which any support would be delivered to the ECB. Furthermore the applicant must declare to be able to provide English language support.

For the evaluation of the optional installation: The applicants must provide comprehensive information regarding project resources: e.g. developers, quality management procedures etc.

III.3) Conditions specific to services contracts

III.3.1) Is provision of the service reserved to a specific profession?

No.

III.3.2) Will legal entities be required to state the names and professional qualifications of the personnel responsible for execution of the contract?

Yes.

Section IV: Procedure

IV.1) Type of procedure:

Negotiated.

IV.1.1) Have candidates already been selected?

No.

IV.1.2) Justification for the choice of accelerated procedure

IV.1.3) Previous publication concerning the same contract

IV.1.3.1) Prior information notice concerning the same contract

IV.1.3.2) Other previous publications

IV.1.4) Envisaged number of suppliers which will be invited to tender:

Minimum: 3 / maximum 7 (subject to number of available applicants).

The criteria for the selection of vendors to be invited to tender are as follows:

a) The ability of the applicant's proposed ERP solution to provide comprehensive functionality in the 5 functional and the cross-functional domains listed in section II.2.1 in comparable public international organisations.

The ECB may elect to verify the applicants' documentation by contacts or visits to the named reference clients.

b) The applicant's capacity in terms of:

1. financial resources: provide certified last 3 years' balance sheets and P & L accounts, and any market-position related information, e.g. market share;

2. technical resources: provide information regarding technical and operations support personnel classified by their skill specialisation, e.g. helpdesk support, DBA, business analysts, network specialist, and by the location from which any support would be delivered;

3. (for the optional installation) project resources: e.g. developers, quality management procedures, etc.

c) Relevant experience of the company as listed in section III.2.1.

IV.2) **Award criteria:**

The most economically advantageous tender in terms of criteria as stated in contract documents.

IV.3) **Administrative information**

IV.3.1) **Reference number attributed to the file by the contracting authority**

IV.3.2) **Conditions for obtaining contract document and additional documents**

IV.3.3) **Time-limit for receipt of tenders or requests to participate:**

5.10.2005 (14.00) CET.

IV.3.4) **Dispatch of invitations to tender to selected candidates:**

Estimated date: 15.10.2005.

IV.3.5) **Language or languages in which tenders or requests to participate can be drawn up:**

English.

IV.3.6) **Minimum time frame during which the tenderer must maintain its tender**

IV.3.7) **Conditions for opening tenders**

IV.3.7.1) **Persons authorised to be present at the opening of tenders**

IV.3.7.2) **Date, time and place**

Section VI: Other information

VI.1) **Is this notice a non-mandatory one?**

No.

VI.2) **If applicable, indicate whether this procurement is a recurrent one and the estimated timing for further notices to be published**

VI.3) **Does the contract relate to a project/programme financed by EU funds?**

No.

VI.4) **Additional information:**

ERP contract notice process outline:

a. The ERP contract notice published in the Official Journal (OJ).

b. All interested parties are required to indicate their interest for participation in the ERP tender by responding as described in the present contract notice within the defined deadline and by providing the appropriate information.

c. After the lapse of the ERP contract notice deadline, the ECB will evaluate all valid applications received against the selection criteria as set out in the ERP contract notice.

d. Based on the selection criteria and the number of applications received the ECB will draw up a shortlist to which the ERP tendering documentation will be supplied to.

e. All applicants to the ERP contract notice will be informed about their status and if they have or have not been shortlisted.

VI.5) **Date of dispatch of this notice:**

29.8.2005.