

**ECB - medical and dental comprehensive insurance plan (D-Frankfurt-on-Main)****2005/S 159-158329****Contract notice****Services****Is this contract covered by the Government Procurement Agreement (GPA)? No.****Section I: Contracting authority**

- I.1) **Official name and address of the contracting authority:**  
European Central Bank, attn: Mr Klaus Demmer, Postfach 160319, D-60066 Frankfurt am Main. Tel. (49-69) 13 44 75 54. Fax (49-69) 13 44 75 03. E-mail: [procurement@ecb.int](mailto:procurement@ecb.int). URL: <http://www.ecb.int>.
- I.2) **Address from which further information can be obtained:**  
As in I.1.
- I.3) **Address from which documentation may be obtained:**  
As in I.1.
- I.4) **Address to which tenders/requests to participate must be sent:**  
As in I.1.
- I.5) **Type of contracting authority:**  
EU Institution.

**Section II: Object of the contract**

- II.1) **Description**
- II.1.3) **Type of service contract:**  
Provision of medical and dental insurance for the staff of the European Central Bank.
- II.1.5) **Title attributed to the contract by the contracting authority:**  
Medical and dental comprehensive insurance plan.
- II.1.6) **Description/object of the contract:**  
The contract should provide full insurance and administration for all ECB staff and pensioners and their dependents for the provision of medical and dental treatment as described in the incumbent policy document and benefit schedule.
- II.1.7) **Site or location of works, place of delivery or performance:**  
European Central Bank, Frankfurt am Main.
- II.1.8) **Nomenclature:**  
Health insurance.
- II.1.8.1) **Common procurement vocabulary (CPV):**  
66331200.

**II.1.9) Division into lots:**

No.

**II.1.10) Will variants be accepted:**

No.

**II.2) Quantity or scope of the contract****II.2.1) Total quantity or scope:**

The contract will be for the provision of medical and dental insurance for the permanent members of staff and pensioners of the ECB and their dependents. Staff on fixed term and short term contracts may also opt to be part of the scheme. The scheme would include a total of approximately 3 000 members inclusive of staff members, pensioners, dependent partners and children. The scheme administrator would be required to operate assistance and/or claims helpline 24 hours per day, 7 days a week, 365 days per annum. Coverage is required on a worldwide all risks basis. The policy wording required will be on a 'No Worse' basis when compared to the current contract. All members will be eligible to join without previous medical history being declared or excluded. All participants will be required to provide on-line facilities to both the ECB and the scheme members, with on-line membership and management reporting as well as members on-line claims tracking facilities.

**II.3) Duration of the contract or time-limit for completion:**

Starting 1.1.2006 and ending 31.12.2010.

**Section III: Legal, economic, financial and technical information****III.2) Conditions for participation****III.2.1) Information concerning the personal situation of the contractor, supplier or service provider and information and formalities necessary for the evaluation of the minimum economic, financial and technical capacity required:**

a) Name and address of the company which would be the contact office for the ECB.

b) Name and address of the claims administrator if the medical claims administration is externalised.

c) Global financial situation for the company in each of the last 3 years (2002, 2003, 2004) (please attach annual financial reports).

d) Size of medical insurance business (group business only) for each of the last 3 years (2002, 2003, 2004) (please provide written evidence).

e) Minimum criteria:

1) Each applicant must demonstrate a minimum financial rating of standard and poors grade A — or equivalent.

2) A history of successful international claims management and cost control must be demonstrated by each applicant. The ability to deal with a minimum of EUR 15 million international claims payments per annum is essential.

3) Each applicant must name at least 2 reference clients (international institutions or private companies whose medical and dental insurance requirements are similar to those of the ECB) for whom claims settlements worldwide including Germany has been performed together with details of direct settlement arrangements.

**III.3) Conditions specific to services contracts****III.3.1) Is provision of the service reserved to a specific profession?**

No.

**Section IV: Procedure**

- IV.1) **Type of procedure:**  
Negotiated.
- IV.1.1) **Have candidates already been selected?**  
No.
- IV.2) **Award criteria:**  
Economically most advantageous offer.
- IV.3) **Administrative information**
- IV.3.1) **Reference number attributed to the file by the contracting authority:**  
HS/MDI/2006.
- IV.3.2) **Conditions for obtaining contract document and additional documents:**  
Obtainable from 19.8.2005.
- IV.3.3) **Time-limit for receipt of tenders or requests to participate:**  
23.9.2005 before 12.00 noon.
- IV.3.4) **Dispatch of invitations to tender to selected candidates:**  
Estimated date: 11.10.2005.
- IV.3.5) **Language or languages in which tenders or requests to participate can be drawn up:**  
English.
- IV.3.6) **Minimum time-frame during which the tenderer must maintain its tender:**  
6 months from the deadline stated for receipt of tenders.

**Section VI: Other information**

- VI.1) **Is this notice a non-mandatory one?**  
No.
- VI.2) **If applicable, indicate whether this procurement is a recurrent one and the estimated timing for further notices to be published:**  
The contract will be tendered again after 5 years.
- VI.3) **Does the contract relate to a project/programme financed by EU funds?**  
No.
- VI.5) **Date of dispatch of this notice:**  
4.8.2005.