

11/06/2003 S110

European Central Bank

**ECB - call for expression of interest for the establishment of a list of agency contracting and consulting companies to support IT projects (D-Frankfurt-on-Main)**

**2003/S 110-098095**

**Accelerated procedure**

**Call for expressions of interest**

**For the establishment of a list of agency contracting and consulting companies to support IT Projects**

1. **Awarding authority:** European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Fax: 069 1344 -6000. Telex: 411 144 ecb d. Att: Ms Astrid Kiewiet. E-mail: [astrid.kiewiet@ecb.int](mailto:astrid.kiewiet@ecb.int).
2. **Type of notice:** Call for expressions of interest.  
Companies or organizations interested in having their name entered on a list or several lists of potential suppliers to deliver consultancy services for IT projects and activities for the European Central Bank (ECB) are invited to submit an expression of interest (application) in accordance with the rules set out below:
  - the appointed procurement committee of the ECB will draw up a list of qualified candidates meeting the criteria set out according to the information received in response to point 8 below;
  - for contracts to be awarded, invitations to tender (ITT) will be sent to 3-6 candidates on the list appropriately qualified for the contract concerned selected at the discretion of the procurement committee;
  - the value of an individual contract may exceed 200 000 EUR;
  - interested companies may apply to be included in the list(s) at any time until the end of the validity period of the list(s), i.e end June 2005;
  - companies submitting applications before the 20 June 2003 will be considered for the first use of the list, commencing 23 June 2003. The first use will cover the following fields as defined in paragraph 3a: networking and telecommunication, project management (PMI) and support; configuration, change and release management and further ITIL procedures. The expected start of this first contract will be on 15 July 2003.
3. (a) **Description of the fields covered:** Consultancy relating to the provision of IT projects and services. Consultancy may be provided:
  1. directly by the company, or,
  2. indirectly as an agent to the consultants required.The companies or the consultants shall provide expertise in one or more of the following fields:
  - i. IT Infrastructure and Operations:
    - networking (i.e. LAN/WAN) and Telecommunication (data and voice),
    - servers (SUN and HP), desktops and operating systems (UNIX and Windows),
    - data storage (SAN) and Backups (e.g. Tivoli Storage Management);
  - ii. IT Application Development:
    - application and database design (i.e. UML, ORACLE),
    - programming languages (i.e. Java, VB) and methodologies (i.e. RUP),
    - datawarehousing and business intelligence (i.e. OLAP),
    - middleware (i.e. WebLogic);
  - iii. IT Management and Processes:
    - project management (PMI) and support,
    - configuration, change and release management and further ITIL processes/procedures,

- quality assurance, IS Audit and Security.

Expertise may be required on all disciplines e.g. operations, support development and engineering.

Normally, the consultants will be part of a project team responsible for delivering a range of diverse IT related projects and other activities (e.g. maintenance, support, etc.) for the ECB.

Project-related tasks may also cover project management activities like such as planning, controlling, budgeting, tender procedures, contract management etc. and the development of processes and procedures to maintain in operation, implement and support the IT Infrastructure.

(b) **Type of contract:** The ECB will award fixed price contracts against deliverables or time and material based contracts (person day rate) for tasks.

4. **Place where services are to be provided:** Mainly at the ECB in Frankfurt.

5. **Period of validity of the list resulting from the call for interest:** The expiry date of the list resulting from the call for expressions of interest is end of June 2005.

6. (a) **Address to which applications should be sent:** As in 1.

(b) **Application together with all the documentation referred to in point 8 must be submitted as follows:** All components of the application except printed annual reports and accounts must be submitted in English.

The envelope must be marked:

'Call for Expression of Interest / REF: IT Consultancy Services List, for attn. Ms Astrid Krewiet'.

7.

8. **Information and documents concerning the applicant's own position, and the information, formalities and documents necessary for an appraisal of the minimum economic and technical standards required:** The following information shall be provide:

(a) name, legal status, VAT number, address, telephone and facsimile numbers as well as the name of the person responsible for the application;

(b) brief of the area/s of expertise in consultancy services provided by the applicant or agency specialisation in IT projects grouped by the different fields as specified and classified in 3a (i, ii, iii) in digital format (Ms. Excel, XML or PDF);

(c) overview (preferably in a table) of the number of consultants employed or represented in digital format (Ms-Excel, PDF or XML). In order to facilitate the identification of the most appropriate companies when a specific need arises applications shall include the following information:

- number of full-time staff and subcontracted bodies relevant to the provision of services offered;

- their functional role (i.e. project managers, architects, engineers, experts, technicians, assistants) according to the sub-areas specified in 3a;

(d) copies of annual reports and accounts, or equivalent certified financial statements demonstrating the applicant's financial capacity and turnover for the past three years and a list of any and all legal claims and or lawsuits pending againsts the company;

(e) a list of relevant assignments (maximum of ten) performed in the past three years with a summary of the scope and size, classified according to the fields detailed in 3 above. In particular reference should be drawn to contracts performed for public sector organizations/institutions;

(f) the names, addresses of three clients who may be asked for references and the name and telephone number of the relevant person to contact. All of the references should have received consultancy or agency services covering all or some of the areas listed in 3 above;

(g) any other information attesting to the qualifications of the applicant to perform the required services.

9. **Date of dispatch of the notice:** 4.6.2003.

10. **Date of receipt by the Office for Official Publications of the European Communities:** 4.6.2003.