

14/11/2001 S219

European Central Bank

**ECB - security guarding services (D-Frankfurt am Main)****2001/S 219-150324****European Central Bank****Negotiated procedure****(Services)**

1. **Awarding authority:** European Central Bank, Kaiserstraße 29, D- 60311 Frankfurt am Main. Fax: (49-69) 13 44 75 03. Att: Mr Humphrey Rudgard, Office Services & Security Division .
2. **Description of the fields covered:** CPV No 74613000. It is the intention of the ECB to award a new contract covering security guarding services for its premises in D - Frankfurt. The service provider will have to supply guards meeting the personnel specifications laid down by the ECB to provide premises security including access controls, the monitoring of alarms and CCTV surveillance, patrols and other guard duties.  
The ECB requires 24-hour coverage every day. A long-term contract is envisaged. The current annual value of the contract exceeds 2 000 000 EUR. The scope of the contract may be expected to vary according to circumstances and to grow if the ECB utilizes additional offices.
3. **Place where services are to be provided:** D-Frankfurt-am-Main.
4. **Reservation by law:** None. All staff to be supplied must have valid permits to work in Germany.
5. **Full services:** With the possible exception of dogs and their handlers the service provider will be required to provide the full service requirements. No subcontracting is permitted.
6. **Number of service providers that will be invited to tender:** Between 5 -8 applicants who provide evidence of the necessary qualifications as detailed in 12 below, will be invited to participate in the tender.
7. Not applicable.
8. **Time limit for completion of the service or duration of the service contract and, as far as possible, time limit for starting or providing the service:** The initial contract period will be for 5 years renewable thereafter on an annual basis.
9. Not applicable.
10. a) **Justification for the use of the accelerated procedure:** Current security requirements.  
b) **Final date for the receipt of requests to participate:** 23 November 2001.  
c) **Address to which they must be sent:** As in 1. The envelope should be marked: 'Negotiated tender for security guarding services' - for the attention of Mr Humphrey Rudgard.  
d) **Language(s) in which they must be drawn up:** English.
11. **Deposits and guarantees:** None.
12. **Qualifications:** Bidders are expected to be experienced and substantive providers of guarding services that are used to providing such services to offices of significant well-known commercial or banking organizations.  
They must have the resources to meet both the quality and quantity requirements of the ECB including changes in demand at short notice. They will have well-developed HRM policies.

Applicants are requested to supply the following information to attest to their qualifications:

- (a) address, telephone, fax, e-mail address of the applicant company and of the office that would be responsible for providing services to the ECB if different;
- (b) a short profile of the applicant company;
- (c) a copy of the balance sheets and trading accounts for the past 3 years or if, for a valid reason, the applicant is unable to provide them, any other document in support of his financial standing;
- (d) a statement as to the specific annual turnover realized over the past three financial years in the field of the services required by the ECB;
- (e) a statement as to the applicant's average annual manpower, the number of managerial staff, guard and surveillance staff and of reception staff over the past 3 years at the branch that would provide services to the ECB;
- (f) a dossier of references for at least 2 contracts similar to that required by the ECB comprising:
  - the number of service providers made available with the different functions carried out (1 number per function),
  - details of the values, dates and particulars for each reference.

- 13. Not applicable.
- 14. **Other information:** All applications, proposals and presentations must be submitted/conducted in English.
- 15. **Date of dispatch of the notice:** 8 November 2001.
- 16. **Date of receipt by the Office for Official Publications of the European Communities:** 8 November 2001.