

09/03/2000 S48

European Central Bank

**ECB - office furniture (D-Frankfurt-on-Main)****2000/S 48-030291****S Series Contract Notice****Open Tender Process (Services)**

1. **The name, address, telephone and facsimile numbers of the contracting authority:** The European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Tel. (49-69) 134 40. Facsimile (49-69) 13 44 75 03.
2. a) **The award procedure chosen:** Open tender procedure.  
b) **Form of the contract for which tenders are being requested:** Framework agreement.
3. a) **Place of delivery:** D-Frankfurt-on-Main.  
b) **The nature of the services to be supplied:** Delivery and installation of a range of space efficient and ergonomic office furniture in lots, including desks, pedestal drawer units, cupboards, sideboards, accessories, excluding chairs.  
c) **Indication of whether the supplier can tender for a part of the goods required:** The tender must be for the entire contract.
4. **Time limit for delivery if any:** The expected starting date for delivery and installation is 4.8.2000.
5. a) **Name and address of the service from which the contract documents and additional documents may be requested:** The ECB Office Furniture Tender, for the attention of Mr Klaus Demmer, The European Central Bank, Kaiserstraße 29, D-60311 Frankfurt-on-Main, tel. (49-69) 13 44-71 10, facsimile (49-69) 13 44-75 54.  
b) **The final date for making such requests:** 14 calendar days before closure of tender.  
c) **The amount and terms of payment of the sum to be paid to obtain such documents:** None.
6. a) **The final date for receipt of tenders:** 17.4.2000 (12.00).  
b) **The address to which they must be sent:** As in 5.a).  
c) **The language or languages in which they must be drawn up:** English.
7. a) **The persons authorized to be present at the opening of tenders:** Authorized staff of the ECB only. A report on the opening of the tender will be available for tenderers on request.  
b) **The date, hour and place of such opening:** The day of closing the tender 17.4.2000 (12.00), at the ECB.
8. **Any deposits and guarantees required:** No deposits will be required.
9. **The main terms concerning financing and payment and/or reference to the provisions in which they are contained:** Payment terms to be specified in the tender documents.
10. **The legal form to be taken by the grouping of suppliers to whom the contract is awarded:** Not applicable. No subcontracting of the services is permitted.
11. **Information concerning the supplier's own position, and the information and formalities necessary for an appraisal of the minimum economic and technical standards required of the supplier:** As detailed in the tender documents. Companies must be able to demonstrate that they have appropriate experience, sufficient resources and the requisite systems to execute this contract.
12. **Period during which the tenderer is bound to keep open his tender:** 90 days following the date in 7.b).

13. **The criteria for the award of the contract:** Economically most advantageous tender in terms of quality of design, functionality, service, delivery, warranties and costs. These criteria are not necessarily in order of importance.
14. **Other information:** The ECB reserves the right to visit any tenderer to whom it is considering awarding the contract in order to satisfy itself of the technical and management capabilities of the tenderer with respect to the execution of this contract. These tenderers will also be asked to furnish 1 or 2 offices with sample furniture as part of the final selection process.
15. **Date of publication of the prior information notice in the Official Journal of the European Communities or references to its non-publication:** Not previously published.
16. **Date of dispatch of this notice:** 3.3.2000.
17. **Date of receipt of the notice by the Office for Official Publications of the European Communities:** 3.3.2000.