

30/11/1999 S232

European Central Bank

**ECB - set-up and operation of a childcare facility (D-Frankfurt-on-Main)****(1999/S 232-160750/EN)****Accelerated negotiated procedure****(Services)**

1. **Awarding authority:** European Central Bank, Kaiserstraße 29, D-60311 Frankfurt am Main. Facsimile (46-69) 13 44 75 05 (Contact person: Mr Humphrey Rudgard).
2. **Description of the fields covered:** The European Central Bank (ECB) is to conduct a negotiated tender for the set-up and operation of a crèche/childcare facility in Frankfurt-on-Main, Germany exclusively for children of its staff. The contract will include selecting, renting, adapting and equipping suitable premises near the bank and the full operation of the facility according to the requirements specified and agreed with by the ECB.
3. **Place where services are to be provided:** Within the inner city area of Frankfurt-on-Main.
4. **Reservation by law:** Candidates must be able to obtain all necessary licences/approvals from the appropriate regulatory authorities.
5. **Division into lots:** No. Bids must be for the complete contract.
6. **Number of service providers which will be invited to tender:** No more than 6.
- 7.
8. **Time limit for completion of the service or duration of the service contract and, as far as possible, time limit for starting or providing the service:** 5-year contract term. Anticipated starting date 1. 3. 2000. The facility should be operational in September 2000.
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10. a) Urgency.
- b) **Final date for the receipt of requests to participate:** 7. 12. 1999.
- c) **Address to which they must be sent:** As in 1. The envelope should be marked: 'Negotiated tender ECB childcare facility - for the attention of Mr H. Rudgard'.
- d) **Language(s) in which they must be drawn up:** English - all applications, proposals and presentations must be submitted/conducted in English.
11. **Deposits and guarantees:** None.
12. **Qualifications:** Applicants are expected to be experienced providers and operators of crèche/childcare facilities with the resources necessary to undertake all activities necessary to open such a facility for the ECB. Potential candidates are asked to provide the following information:
  - (a) Company details  
Complete address, telephone and facsimile numbers of the applicant company together with the legal status of the company and details of all parent or subsidiary companies, if applicable.
  - (b) Company organization  
Company background, profile, years trading together with an organizational chart showing the detailed company structure relevant to the operations required in this tender.
  - (c) Professional bodies and trade associations  
A list of relevant qualifications, trade associations and affiliations with professional bodies, copies of accreditation certificates and a statement of the extent of accreditation with ISO 9000 et seq. Specifically give details of all registrations as childcare providers.  
Experience and similar contracts
  - (d) A list of any similar contracts of childcare facilities provided exclusively for commercial or public institutions, stating the number of years the contract has been held and size of childcare facility provided.
  - (e) A list of any contracts which included the acquisition and customization of suitable premises.
  - (f) Give brief details of the size and scope of such projects.

- (g) A list of other childcare facilities managed by the candidate's organization, stating details of the nature, size (number of children cared for, number of staff, etc.) and number of years in operation.
- (h) Detail those childcare operations for which the candidate is responsible, that care for children from as young as 8 weeks.
- (i) Detail experience in caring for children less than 1 year old.
- (j) Give details of experience in customizing premises to be suitable for childcare and to meet all statutory regulations relating to its provision.
- (k) Give the names and addresses of up to 3 relevant persons who may be contacted as references. At least 1 of who should be a local authority officer involved in the licensing or inspection of similar childcare facilities.
- (l) Audited accounts

Copies of the audited accounts and balance sheets for the past 3 years, or comparable information to demonstrate overall size and financial stability of the organization.

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14. **Other information:** Shortlisted applicants will receive a detailed brief of the requirements of the ECB.

15. **Date of dispatch of the notice:** 22. 11. 1999.

16. **Date of receipt by the Office for Official Publications of the European Communities:** 22. 11. 1999.